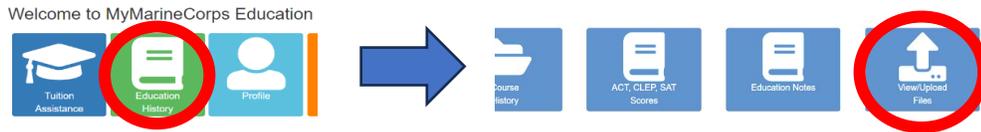


USMC Web TA Step-By-Step

STEP 1: Log-in to your Tuition Assistance (TA) Portal at: <https://myeducation.netc.navy.mil/webta/>.
Update your profile with your contact information.

STEP 2: Upload all required documents including: Career Path Decide screenshot, degree plan, and evidence to qualify for 2 classes at a time if applicable.

Click on **“Education History”** and **“View/Upload File”**

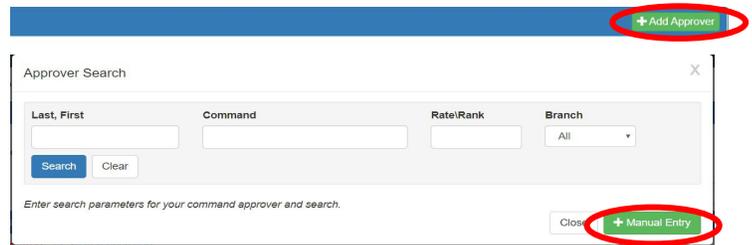


STEP 3: Return **“Home”** and select **“Tuition Assistance.”** Then, click on **“Create New Application.”**

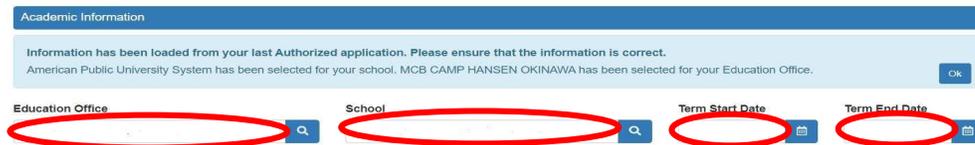


STEP 4: Enter your command approver (CO or By-Dir) information.

Select **“+Add Approver”** and search for your command approver. If they are not listed, Select **“+Manual Entry.”** If entering manually you will need their DSN phone number and military email address.



STEP 5: Enter your Education Office, School, and Term Dates.



STEP 6: Enter your course information.

Select **“+ Add Course”** for manual entry or **“Search Course Catalog”** to choose your course from the list.



STEP 7: Review all the information on your application and make corrections if needed.

Click on **“Save”** and then click on **“Submit”**

TA Application Process

