

Welcome to Okinawa!

Let us know what you think
Newcomers' Orientation
Welcome Aboard



Let the Installation Commander
know about your experience with
your sponsor



Use your phone to access the evaluation polls via Qualtrics!

MARINE CORPS BASE CAMP S. D. BUTLER NEWCOMERS' ORIENTATION WELCOME ABOARD BRIEF



Updated: February 2026



On Behalf of MCCS, Welcome to Okinawa!

Start your tour off right! Okinawa is a wonderful duty station and a great place to live for the entire family. Learn about this beautiful island and all the opportunities you can take advantage of during your tour. During your newcomers' orientation, you will have the opportunity to hear from representatives from a multitude of service organizations, learn about the customs and culture of Okinawa, as well as understand your responsibilities as a member of the military community.

Per the United States Forces Japan (USFJ) Instruction 36-2811, Marine Corps Order (MCO) 1320.11H, MCO 1754.10B and the **III MEF/MCIPAC-MCBBO**, the Newcomer's Orientation Welcome Aboard brief is mandatory for all accompanied USMC and USN Service Members, family members (military and civilian), children ages 16 and up, all unaccompanied USMC and USN (E-6 and above) Service Members and civilian personnel. New arrivals are required to attend the NOWA brief within 72 hours of arrival.

Per **MCIPAC-MCBBO 5560.1A**, the completion of the NOWA brief is also required to obtain a USFJ Privately Owned Vehicle (POV) driver's license (SOFA License).

Completion of the NOWA brief is also required before any Service Member is granted off-installation leave or liberty in Japan, in accordance with the **MARFORJO 1050.1A**.



Dialing Instructions for Cellphones in Okinawa

Calling On-base from a Cellphone

The prefixes below are for dialing directly to base phones from a cellphone:

Location	DSN Prefix	Cellphone Conversion
Camp Courtney	622-XXXX	098-954-XXXX
Camp Foster	645-XXXX	098-970-XXXX
Camp Foster	646-XXXX	098-971-XXXX
Camp Hansen	623-XXXX	098-969-XXXX



If the area you wish to call isn't listed, follow these directions:

1. Dial the access number of the base you wish to reach.
2. Wait for the dial tone, and dial the party's seven-digit number.
3. Or, remain on the line without dialing and a base operator will assist you.

Base Access/Operator:

Location	Access Number
Camp Kinser, Camp Schwab, Naha Port, MCAS Futenma,	098-970-5555
Kadena Air Base, Chibana, Camp Shields	098-961-1110 098-938-1111

If you have a U.S. cell phone, add +81-98-xxx-xxxx.

For example: 098-xxx-xxxx becomes +81-98-xxx-xxxx.

Phone Directory - Helpful Phone Numbers

Organizations	Phone
Navy Support	645-5707
Navy-Marine Corps Relief Society	645-7808/2357
MCCS New Parent Support Program	645-0396
Okuma Resort (kadenafss.com)	631-1991/1992
MCCS Relocation Services	645-7494
MCCS Resource and Referral-Childcare Services (Marine Corps Bases)	645-4117
Resource and Referral-Childcare Services (Kadena Air Base)	632-7693
MCCS Semper Fit	645-3677
MCCS Single Marine Program	645-3681
MCCS Taiyo Golf Course	622-2004/2006
Taxi Services	645-8888 / 0120-23-5477
MCCS Transition Readiness Program/ Family Member Employment Assistance Program	645-3151
TRICARE-Camp Foster	646-9355, opt 9, 1
TRICARE-Kadena	630-4469
MCCS Tsunami Scuba - Courtney	622-9203
MCCS Tsunami Scuba - Foster	645-4206
MCCS Tsunami Scuba - Hansen	623-7717
MCCS Tsunami Scuba - Kinser	637-2027
MCCS Tsunami Scuba - Schwab	625-4495/4496
University of Maryland Global Campus	645-3488
U.S. Naval Hospital	646-WELL (9355)
Vehicle Registration	645-4072/4073
Victim Advocate Hotline	645-SAFE (7233)
MCCS Volunteer Program	645-3749
White Beach-Navy Gateways (Cabins & Campers)	622-1877
WICO	645-WICO

III MEF Commanding General's Welcome Aboard



Remember to always conduct yourself responsibly when consuming alcohol. The only acceptable blood alcohol content for a driver in Japan is **ZERO**. Remember, **NOT ONE DROP** if you are driving.

Each of us is an ambassador of the United States of America. Everything we do reflects upon the U.S., either positively or negatively. We must do what we can to protect the mutually beneficial alliance between Japan and the United States.

Enjoy everything this assignment has to offer and remember not only to protect what you've earned, but protect what we've earned. Welcome to the "Fight Tonight" team!



MCIPAC Sergeant Major's Opening Remarks

Command	Location	Building	Phone
MCIPAC- SgtMaj	Camp Foster	1	645-3920



Typhoon Season in Okinawa runs from 1 June to 30 November.

Typhoons can be very powerful and destructive.

Stay up-to-date with the latest typhoon information by visiting the following website: <http://www.metoc.navy.mil/jtwc/jtwc.html>

Look under “**Current Northwest Pacific/North India Ocean Tropical System**” at the bottom of the page.

Choose the “**TC Warning Graphic**” link. This will show you the forecast track for the typhoon currently underway.

Typhoon kits should include:

<ul style="list-style-type: none"> Blankets, tarps, plastic, heavy cardboard and waterproof tape to cover broken windows. 	<ul style="list-style-type: none"> Flashlights with extra batteries, candles, matches and a waterproof lighter.
<ul style="list-style-type: none"> Bottled water, canned foods and other non-perishables. 	<ul style="list-style-type: none"> Battery-operated portable radio with extra batteries.
<ul style="list-style-type: none"> Hammer, nails, and wood for quick repairs. 	<ul style="list-style-type: none"> Charcoal during extended power outages. Barbecuing the contents of the freezer may become necessary.
<ul style="list-style-type: none"> First Aid Kit. 	<ul style="list-style-type: none"> Ample supply of food for pets.
<ul style="list-style-type: none"> Four-day supply of food and water. 	<ul style="list-style-type: none"> Mops and towels to absorb leaks.

Phone Directory - Helpful Phone Numbers

Organizations	Phone
Exceptional Family Member Program (EFMP)	645-9237
Families Overcoming Under Stress (FOCUS)	645-6077
Fidelis Rides (Friday & Saturday, 1700-0030)	090-6861-3448
MCCS Foster Framing & Fine Arts	645-3674
Foster Regional Housing Office	645-6234
Housing-Kadena Air Base	634-0582/0583
Housing-Camp Kinser	637-3736
IPAC Pass & ID	645-4038
Islandwide Towing	090-3794-2556
Kadena Veterinary Clinic	050-5865-3083
Legal Service Support Section	645-1037
MCCS Loan Locker, Marine & Family Programs -Resources	645-2104/ 7494
MCCS Marine Corps Family Team Building	645-3689
MCB Civilian Human Resources Office	645-2475
MCCS Entertainment	645-5828
MCCS Health Promotion	645-3910
MCCS Human Resources Office	645-3052
MCCS Special Events-Flea Markets	645-5829
MCCS Tours + - Foster	646-3502/3503
MCCS Tours + - Hansen	623-6344
MCCS Tours + - Kinser	637-2744
MCCS Typhoon Motors-Courtney	622-9546
MCCS Typhoon Motors-Foster	645-7169/3230
MCCS Typhoon Motors-Hansen	623-7743
MCCS Typhoon Motors-Kinser	637-2191
MCCS Youth Sports Program	645-3533/3534
Navy Federal Credit Union (NFCU)	645-7331

Phone Directory - Helpful Phone Numbers

Organizations	Phone
American Red Cross	645-3800
Base Disbursing Pay	645-2601
Base Disbursing: Inbound Travel Claims Customer Service	645-1040/1114
MCCS Behavioral Health: Community Counseling Program	645-2915
MCCS Behavioral Health: Family Advocacy Program	645-2915
MCCS Behavioral Health: Substance Assessment and	645-3009/3568
MCCS Courtney Bowling Center	622-7364
MCCS Foster Bowling Center	645-7205
MCCS Futenma Bowling Center	636-3084
MCCS Kinser Bowling Center	637-1643
MCCS Schwab Bowling Center	625-2383
CREDO	645-6772
MCCS Cultural Awareness & Adaptation Program	645-3127/8109
Daiko Service (Daily, 2000-0500)	098-932-4035
Dental-Bush Clinic	622-7539/7569
Dental-Evans Clinic	645-7381
Dental-Kadena	630-4817
Dental-Kinser	637-2828
Distribution Management Office (DMO)	645-0922
DSTRESS Line	645-7734
MCCS Education Center-Camp Courtney	622-9694
MCCS Education Center-Camp Foster	645-7160
MCCS Education Center-Camp Hansen	623-4376/3013
MCCS Education Center-Camp Kinser	637-1821
MCCS Education Center-Camp Schwab	625-2046
MCCS Education Center-MCAS Futenma	636-3036
Embry-Riddle Aeronautical University	634-5083

Installation Personnel Administrative Center (IPAC)

IPAC Inbound Process

The transition from the face-to-face inbound process to the self-service online Inbound Interview (IBI) and Travel Voucher Interview(TVI) process has been fully implemented for all Okinawa based Units.

All Marines arriving to Okinawa are directed to report to their gaining command and utilize this function. There is no need to physically go to IPAC.

IBI supports all PCS order types except for Accession, DUINS and TEMINS. These Marines are required to check into IPAC as soon as possible.

Temporary Lodging Allowance (TLA)

Temporary Lodging Allowance (TLA) is intended to partially pay a Service member for higher than normal expenses incurred by a member or dependent while occupying temporary lodging OCONUS. TLA is available when it is necessary for a Service member or dependent to occupy temporary lodging upon arrival at or immediately before leaving a PDS OCONUS, or during other periods as specified in the DoD FMR, Volume 7A, Chapter 68, paragraph 6804.

Personal inconvenience to a Service member or dependent is never a determining factor for the authorization of TLA. TLA, is not intended, and must not be used, for personal enrichment of a Service member, including authorization or approval of TLA Special.

Additional resource on the IPAC websites:

<https://www.mcipac.marines.mil/>

For additional assistance please contact IPAC Inbound at:

Location	Building	Phone
Camp Foster	5699	645-7728



TRICARE Service Centers

Defense Commissary Agency (DECA)



TRICARE Overseas Program
 The TRICARE Overseas Program is the DoD's healthcare program for Active Duty Service Members, Active Duty Family Members, and other eligible beneficiaries in geographical areas and waters outside of the United States.

Location	Building	Phone	Hours of Operation
Camp Courtney	4131	622-7590	Tue-Sun: 9 a.m. - 7:30 p.m. Mon: Closed
Camp Foster	5675	645-3861	Daily: 9a.m.- 8 p.m.
Camp Kinser	1227	637-4068	Tues - Fri: 8am - 8 p.m. Sat: 8 a.m. - 7 p.m. / Sun: 8 a.m. - 8 p.m., Mon: Closed
Kadena Air Base	407	634-3990	Daily: 9 a.m. - 8 p.m.

Civilian Assignment Program

Non-TRICARE beneficiaries: United States Naval Hospital Okinawa (USNHO), will still provide healthcare to patients on a Space A basis. These appointments are not guaranteed, but are offered as capacity allows on a "same-day" basis, and only utilized for episodic or acute medical needs.

Exchanges (AAFES)



Location	Building	Phone
Camp Foster	960	646-9355, opt 9, 1
Kadena Air Base	626	630-4469

Location	Building	Phone	Hours of Operation
Camp Courtney	4131	622-6101	Mon - Sat: 10 a.m. - 7 p.m. Sun: 10 a.m. - 6 p.m.
Camp Foster	1004	645-6140	Daily: 9 a.m. - 9 p.m.
Camp Hansen	2419	623-5076	Mon - Sat: 9 a.m. - 9 p.m. / Sun: 10 a.m. - 8 p.m. Holidays: 10 a.m. - 8 p.m.
Camp Kinser	1227	637-4460	Mon - Sat: 10 a.m. - 7 p.m. Sun : 10 a.m. - 6 p.m. .
Camp Schwab	3540	625-3886	Fri.-Sat.: 7 a.m. - 9 p.m. Sun-Thur.: 7 a.m. - 8 p.m.
Camp Shields	4411	1-512-672-7494	Daily: 6:30 a.m. - 8 p.m.
MCAS Futenma	301	636-4156	Mon - Thur.: 6 a.m. - 10 p.m. Fri.-Sat.: 6 a.m. - 2 a.m. Sun: 9 a.m. - 10 p.m.
Kadena AB	413	036-868-2280	Daily: 9 a.m. - 9 p.m.
Naval Hospital	960	645-8011	Mon - Fri: 6 a.m. - 6 p.m. Sat & Sun: 9 a.m. - 4 p.m.

For a printable contact information wallet card, visit:

<https://tricare.mil/ContactUs/CallUs/OverseasResources>

Visit us online for additional information on your TRICARE benefits at:

www.tricare-overseas.com

Community Bank



Location	Building	Phone	HOURS OF OPERATION
Camp Courtney	4135	622-9324	Mon - Thurs: 9 a.m. - 4 p.m. Fri: 9 a.m. - 5 p.m.
Camp Foster	1005	645-1244	Mon - Thurs.: 9 a.m. - 4 p.m. Fri: 9 a.m. - 5 p.m. Sat: 9 a.m. - 1 p.m.
Camp Hansen	2374	623-4534	Mon - Thurs.: 9 a.m. - 4 p.m. Fri: 9 a.m. - 5 p.m.
Camp Kinser	1205	637-1780	Mon - Thurs: 9 a.m. - 4 p.m. Fri: 9 a.m. - 5 p.m.
Camp Schwab	3513	625-2554	Mon - Thurs: 9 a.m. - 4 p.m. Fri : 9 a.m. - 5 p.m.
Kadena Air Base	405	632-6810	Mon - Fri.: 9 a.m. - 4 p.m. Sat: 9 a.m. - 1 p.m.

Navy Federal Credit Union (NFCU)



Location	Building	Phone	Hours of Operation
Camp Courtney	4228	645-7331	Mon - Fri: 8:30 a.m. - 4:30 p.m.
Camp Foster	1008/1009	645-7331	Mon - Thurs: 8:30 a.m. - 4:30 p.m. Fri: 8:30 a.m. - 5 p.m. Sat: 9 a.m. - 1 p.m.
Camp Hansen	2376	645-7331	Mon - Fri: 8:30 a.m. - 4:30 p.m.
Camp Kinser	519	645-7331	Mon - Thurs: 9 a.m. - 3 p.m. Fri: 9 a.m. - 4 p.m.
Camp Schwab	3324	645-7331	Mon - Thurs: 10 a.m. - 2 p.m. Fri 10 a.m. - 3 p.m.
MCAS Futenma	422	645-7331	Mon - Thurs: 10 a.m. - 2 p.m.

Marine Corps Base Installation Safety Office

Hours of Operations

Initial POV Testing	Mon, Tues, Thurs, Fri	0800 & 1000
Renewals & Duplicates	Mon, Tues, Thurs, Fri	1130—1600
Closed Wednesday for support of NOWA		



Administrative	645-3806/3783
POV Licensing	645-3369/2862
Japanese Traffic Regulations for SOFA Licensed Drivers:	
http://www.mcipac.marines.mil/Staff-and-Sections/Special-Staff/MCIPAC-Safety/Safety-Office/Okinawa-Driving/	
Click on: "Driving In Okinawa"	
GOV Licensing	645-3183/2862
Motorecycle Training Section	634-2450
TCCOR Conditions / Weather Report / Water Conditions:	
https://www.kadena.af.mil/Agencies/Local-Weather/	
ESAMS Registration:	
https://esams.cnmc.navy.mil/ESAMS_GEN_2/Login	



Military Post Office



Accompanied personnel and authorized civilians can establish a PSC Box (Postal Service Center Box) at the Post Office nearest to the place of work or a place of residence (depending on availability). Unaccompanied active duty personnel will receive mail via their CMR (Command Mail Room) or UMR (Unit Mail Room) except for Sailors attached to the U.S. Naval Hospital. Please provide a copy of your orders, Dependent Area Clearance (Marine Corps), Dependent Entry Approval (Navy), in order to open up a PO Box.

Please note that Naval Hospital and Kadena MPO may have different procedures and regulations.

For more information about the mailing procedures and regulations, please contact information listed below.

Locations	Building	Phone	Hours of Operation/ Email
Camp Courtney	4135	622-9680/9687	Parcel pickup: Mon - Fri: 8 a.m. - 6 p.m. Retail Services: Mon - Fri: 10 a.m. - 5 p.m. Closed: Weekends & Holidays MCBBButlerG1POSTALCOURTNEY@usmc.mil
Camp Foster	1006	645-5507/5508	Parcel pickup: Mon - Fri: 8 a.m. - 6 p.m. Retail Services: Mon - Fri: 10 a.m. - 5 p.m. Closed: Weekends & Holidays MCBBButlerG1POSTALFOSTER@usmc.mil
Camp Hansen	2385	623-4973	Parcel pickup: Mon - Fri: 8 a.m. - 6 p.m. Retail Services: Mon - Fri: 10 a.m. - 5 p.m. Closed: Weekends & Holidays MCBBUTLERG1POSTALHANSEN@usmc.mil
Camp Kinser	1315	637-1007/1301	Parcel pickup: Mon - Fri: 8 a.m. - 6 p.m. Retail Services: Mon - Fri: 10 a.m. - 5 p.m. Closed: Weekends & Holidays MCBBUTLERG1POSTALKINSER@usmc.mil

MCIPAC-MCBB Fire and Emergency Services

ACTIVATION OF USMC EMERGENCY SERVICES
UTILIZING US/JAPANESE CELL PHONE SERVICE



IN AN EMERGENCY DIAL
CELLPHONE: 098-911-1911
ON-BASE TELEPHONE: 911



ACTIVATION OF JAPANESE EMERGENCY SERVICES
IN AN EMERGENCY DIAL
FIRE, AMBULANCE: 119
POLICE: 110

In the event of a fire, be prepared to provide the following information:

Full Name

Phone Number

Physical Address

Please do not hang up until told to do so.

It is simple to use a fire extinguisher using the PASS acronym:

P - Pull the pin

A - Aim at the base of the fire

S - Squeeze the discharge handle

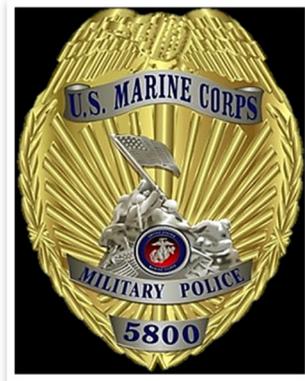


If you have any questions on fire prevention, education or life safety, please call:

Location	Building	Phone
Camp Foster	5677	645-0378/1514



MCIPAC/Marine Corps Base Provost Marshall Office



In the event of an emergency, you are unsure of who to call, or when not physically on Kadena, call the Marine Corps emergency number listed below:

Location	Phone
Marine Corps Base	098-911-1911
Kadena Air Base	098-934-5911
DSN	911

The following is a list of services offered through PMO. For more information, please contact the respective office.

Services	Location	Building	Phone Number
Accident Investigation	Camp Foster	496	645-3423
Animal Control	Camp Foster	496	645-7441
Customs & Immigration	Camp Foster	496	645-2217
Vehicle Impound	Camp Kinser	409	637-2210
Vehicle Registration	Camp Foster	5638	645-7481

THE LIBERTY APP

AVAILABLE ON THE APP STORE

LIBERTY TOOLS
Command Numbers • Emergency Numbers
Liberty Policies

THINGS TO DO
Eat • Shop • Visit • Play

TRANSPORTATION
Green Line • Buses • Taxi • Daiko

EVENTS
MCCS • SMP • More

Download on the App Store

MCCS
MARINE CORPS

Available through your Apple Store or Google Play

- The Liberty App is your gateway to quick liberty information, policies, contact information for your command and much more to help you protect what you've earned.
- Locate your favorite places to go, shop, eat, play, and visit. Stay up-to-date with the latest events happening on island.
- Transportation schedules and numbers for the Green Line, off base bus system, taxis and the Daiko service are right at your finger tips!
- Japanese phrases, yen rates, and weather conditions help you make the most out of your time on Okinawa.

Family Emergency Evacuation Plan (EEP) Information

3d Dental Battalion

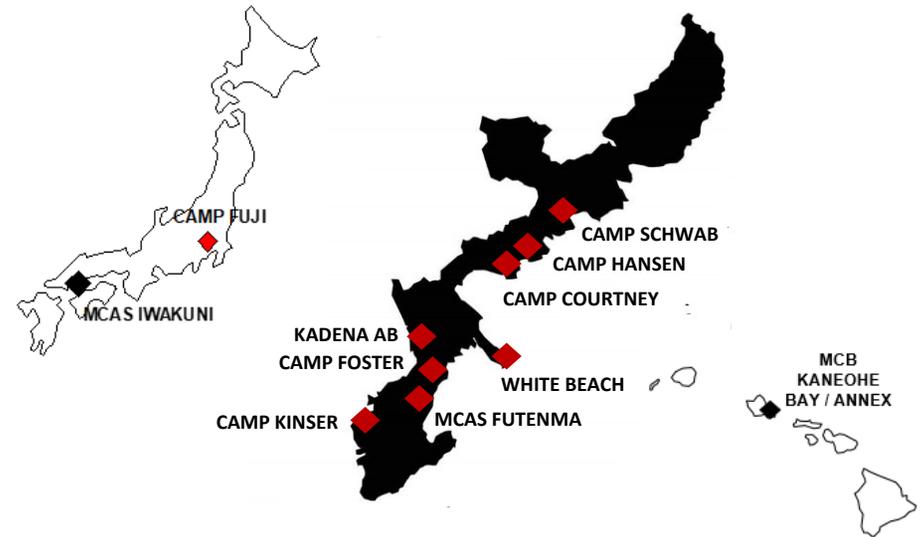
The following documents may be required in the event of an emergency evacuation:

- USFJ EEP Checklist
- DD Form 1299 Shipment & Storage of Property
- Emergency Evacuation Packet Forms with Descriptions
- DS-3072 Repatriation Emergency Medical and Dietary Assistance
- DS 5528 Evacuee Manifest and Promissory Note
- DD Form 788 POV Inspection Document
- DD Form 788-1 Van Inspection Document
- DD Form 788-2 Motorcycle Inspection Document
- USFJ 178-R NEO Data Card
- DD Form 2585 Repatriation Processing Form
- DD Form 2461 Authorization for Emergency Evacuation Advance Pay DoD Civilians
- DD Form 2209 Pet Health Certificate
- DD Form 2208 Rabies Vaccination Certificate
- DD Form 1701 Inventory of Household Goods
- DD Form 1610 Evacuation Orders
- DD Form 1337 Authorization-Designation for Emergency Pay and Allowances
- DD Form 2506 Vehicle Impoundment Report

Contact your Readiness Coordinator for additional assistance.

<https://www.iiimef.marines.mil/Resources/Family-Evacuation-Plan-Information/>

[FAQ/](#)



Mission

Our mission is to ensure dental readiness and optimize dental health for all beneficiaries while supporting operational and humanitarian missions. In addition to providing dental support to Okinawa's large military population, we also provide dental health care to military family members and other eligible beneficiaries.

After Hours Dental Emergencies

After hours dental emergencies are seen at Evans Dental Clinic, Camp Foster 24/7.
For Dental Emergencies please dial: 645-7381 | 098-970-7381



Personal Unmanned Aircraft and AtHoc Notifications

All Personal Unmanned Aircraft Systems (UAS) operations are prohibited aboard MCIPAC-MCBB installations

Personal UAS shall be registered with the Installation Provost Marshall Office (PMO)

To register your drone, visit:

<https://www.mcbbutler.marines.mil/Base-Information/Provost-Marshals-Office/>

To fly your drone out in town, visit:

<http://www.mlit.go.jp/en/koku/uas.html>



AtHoc - Okinawa Mass Notification System Stay Informed, Stay Safe



Stay up-to-date and informed during typhoon and emergency situations. Update your contact information by going to the purple globe on your work computer and selecting the "Access Self Service" tab.

For assistance with AtHoc, contact us at: MCIPAC_EM@usmc.mil

Scan the QR code for more information on preparing for emergencies.



DoDEA Okinawa Schools

<p>Amelia Earhart Intermediate School </p> <p>Kadena Air Base Phone: 634-1329/1380 From Cell: 098-961-1329/1380 Web Site: https://www.dodea.edu/AmeliaEarhartIS/</p>	<p>Bechtel Elementary School </p> <p>Camp McTureous Phone: 622-7504/7423 From Cell: 098-954-7504/7423 Web Site: https://www.dodea.edu/BechtelES/</p>
<p>Bob Hope Primary School </p> <p>Kadena Air Base Phone: 634-0093/0094 From Cell: 098-961-0093/0094 Web Site: https://www.dodea.edu/BobHopePS/</p>	<p>E.C. Killin Elementary School </p> <p>Camp Foster Phone: 645-7760/9172 From Cell: 098-970-7760/9172 Web Site: https://www.dodea.edu/KillinES/</p>
<p>Kadena Elementary School </p> <p>Kadena Air Base Phone: 634-1550/3441 From Cell: 098-961-1550/3441 Web Site: https://www.dodea.edu/KadenaES/</p>	<p>Kinser Elementary School </p> <p>Camp Kinser Phone: 637-3008/3422 From Cell: 098-970-5555, then dial DSN number. Web Site: https://www.dodea.edu/KinserES/</p>
<p>Stearley Heights Elementary School </p> <p>Kadena Air Base Phone: 634-4523/4524 From Cell: 098-961-4523/4524 Web Site: https://www.dodea.edu/StearleyHeightsES/</p>	<p>Zukeran Elementary School </p> <p>Camp Foster Phone: 645-2576/2064 From Cell: 098-970-2576/2064 Web Site: https://www.dodea.edu/ZukeranES/</p>
<p>Kadena Middle School </p> <p>Kadena Air Base Phone: 634-0217/632-7438 From Cell: 098-961-0217 Web Site: https://www.dodea.edu/KadenaMS/</p>	<p>Lester Middle School </p> <p>Camp Lester Phone: 645-7787/2124 From Cell: 098-970-7787/2124 Web Site: https://www.dodea.edu/LesterMS/</p>
<p>Ryukyu Middle School </p> <p>Kadena Air Base Phone: 634-4849 From Cell: 098-961-4849 Web Site: https://www.dodea.edu/RyukyuMS/</p>	<p>Kadena High School </p> <p>Kadena Air Base Phone: 634-1216/1712 From Cell: 098-961-1216/1712 Web Site: https://www.dodea.edu/KadenaHS/</p>
<p>Kubasaki High School</p> <p>Camp Foster Phone: 645-3728/4876 From Cell: 098-970-3728 Web Site: https://www.dodea.edu/KubasakiHS/</p>	<p>District Superintendent's Office </p> <p>Kadena Air Base Phone: 634-1204 From Cell: 098-961-1204 Web Site: https://www.dodea.edu/Pacific/south/index.cfm</p>

To register your child for school, visit: www.dodea.edu/DORS or stop by the Main Office of the school you are zoned for to pick up a registration package.

MCCS School Liaison Officer (SLO)

Vision

Facilitate a parental, military and school partnership to provide sustained quality education to students on Okinawa. To provide a smooth transition for students arriving or leaving the area.

What can the SLO do for you?

- Assist with grade/credit transferability.
- Ensures school children and schools are supported by the military command.
- Solicit Volunteers.
- Help communicate with principals, teachers or other school personnel.
- Help empower parents with information, giving them a choice in their child's educational future, and in turn, making them their child's best advocate.
- Help parents in making their child's educational transition a smooth one to and from Okinawa.
- Organize Adopt-a-School Units.
- Promote and enhance education services and programs.
- Provide incoming families with information regarding DoDEA Okinawa Schools.
- The MCCS School Liaison Officer is essential in providing school administrators with a conduit to military and military protocol.

For additional assistance, please contact the School Liaison Officer at:

Location	Building	Phone
Camp Foster	495	645-3205

Visit us online at:

<https://www.okinawa.usmc-mccs.org/slo>

Email:

schoolliaison@okinawa.usmc-mccs.org



No-Fee Passports and Multiple Exit/Re-entry Stamp

No-fee passports or Special Issuance Passports may NOT be used for personal (leisure) travel. A no-fee passport may only be used for official government travel.

The Re-entry Stamp is required for DoD Civilian personnel and dependents of active duty Service Members stationed in Japan.

After arrival, a Multiple Exit/Re-entry stamp inside your tourist passport is required to facilitate exit from and re-entry to Japan during periods of leave and temporary additional duty (TAD).



For additional information on passports or to obtain your Multiple Exit and Re-entry stamp, please visit:

Location	Organization	Building	Phone
Camp Foster	IPAC	5699	645-9842/9847/9848

Email: ipac_campfoster_passport@usmc.mil

Personnel Support Detachment (PSD) / Command Pay and Personnel Administrator

Sailors shall check-in with their Command Pay and Personnel Administrator (CPPA) within 72 hours after arriving, via phone or email, to prevent incurring pay issues.

Please send applicable documents to your CPPA in order for PSD Okinawa to “gain” you as a newly reporting Sailor.

- Copy of orders and all order modifications with reporting endorsements
- Copy of flight itinerary and /or Air Mobility Command (AMC) itinerary
- Approved Dependent Entry Approval (DEA)
- Approved request for delayed dependents
- Vehicle Processing Center (VPC) Approved Letter
- Receipts (i.e. hotel, airfare, taxi)

Please bring all applicable items with you to file your Temporary Lodging Allowance (TLA) claim. TLA is payable only in 10 day increments:

- Orders with stamped endorsements
- All order modifications
- Electronic Fund Transfer (EFT) Form
- Completed Travel Voucher (DD Form 1351-2)
- Updated Page 2 for members with dependents
- Temporary Living Expenses (TLE) form and itemized receipts
- Receipts (i.e. hotel, airfare, taxi)
- TLA Data Sheet, if residing off-base

For additional assistance, please contact your CPPA:



MCCS Libraries

A Variety of Programs for the Whole Family!

- Innovation Lab
- Children’s Programs
- Adult Programs
- Professional Reading Materials



For more information, please contact your nearest MCCS Library:

Location	Building	Phone
Camp Courtney	4453	622-9280
Camp Foster	5679	645-7178
Camp Hansen	2339	623-7372
Camp Kinser	1311	637-1039
MCAS Futenma	403	636-3946
Camp Schwab	3000	625-2518

Visit us online at:

<https://www.okinawa.usmc-mccs.org/libraries>

Like us on Facebook:

www.facebook.com/mccsokinawa.educationandlibraries

MCCS Behavioral Health: Substance Assessment Counseling Program (BH-SACP)

It's Never too Late to Seek Help.

Prevention services are available for active duty personnel and their families.



For more information, please contact your nearest Substance Assessment Counseling Program.

Location	Building	Phone
Camp Foster	440	645-3009
Camp Hansen (By Appt. Only)	2634	623-1458
Camp Schwab (By Appt. Only)	3000	625-3424

Visit us online at:

[Substance Abuse Counseling \(usmc-mccs.org\)](http://usmc-mccs.org)

Okinawa Military Family Housing

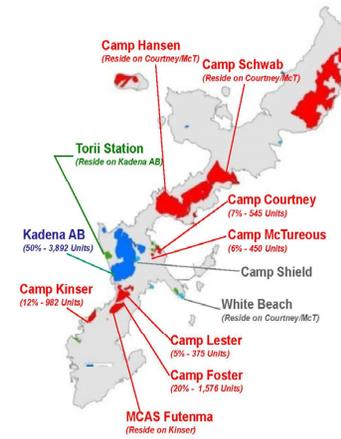
Once you have arrived on island and have reported to your unit, reach out to the Military Housing Office within two to three days to schedule a housing appointment. Please provide a copy of your orders, any amendments, Dependent Area Clearance (Marine Corps), Dependent Entry Approval (Navy), and any useful documents such as promotion/pregnancy verification, remote orders, etc.

At this briefing, you will be advised the current availability of on-post housing in your grade (rank) and entitlement (bedrooms). If no homes are available on-post, you are then cleared to pursue off-post housing.



Live Where You Work

Initially implemented in 2009



AREA	ASSIGNED DUTY LOCATION	PRIMARY	SECONDARY
NORTHERN	HANSEN/SCHWAB	COURTNEY	KADENA
	COURTNEY	MCTUREOUS	KADENA
	WHITE BEACH	COURTNEY	KADENA
CENTRAL	KADENA	KADENA	FOSTER
	TORII STATION	KADENA	FOSTER
	FOSTER	FOSTER	KINSER
SOUTHERN	FORT BUCKNER	FOSTER	KADENA
	KINSER	KINSER	FOSTER
	MCAS FUTENMA	KINSER	FOSTER
	NAHA PORT	KINSER	FOSTER

Kadena includes O'Donnell & Chibana
*** Foster includes Camp Lester ***

This chart represents the housing location primary and secondary area based on the members assigned duty location noted on the orders. Example: If you are stationed at Camp Foster, your primary area where your counselor will search for homes would be Camp Foster and the secondary area would be Camp Kinser.

Integrity - Service - Excellence

Location	Building	Phone
Kadena Air Force Base	217	634-0582/83

Email: Kadenahousing.customerservice@us.af.mil

Okinawa Military Family Housing



Pride in Loanership

Department of Defense Military Family Housing also provides loaner furniture and appliances to military families. Available furniture items include: bedroom sets, dining room sets and living room sets. All persons in Military Family Housing (on-post) receive stoves, ovens, dishwashers, refrigerators, clothes washers and clothes dryers. Persons living in Community Housing (off-post) have access to stoves, ovens, refrigerators, clothes washers and clothes dryers.

Please contact your gaining unit for eligibility for these services.

Government Furniture/Appliances: 718ces.fms@us.af.mil

Contact Details

Due to peak PCS season and increased volume of emails and phone calls, responses may take 5 to 10 business days or more, depending on the request. To better serve you, you may reach out directly to specific departments as follows:

General Correspondence: kadenahousing.customerservice@us.af.mil

On base Correspondence: 718ces.cehma.housing@us.af.mil

Off base Correspondence: 718ces.cehmf.housingreferral@us.af.mil

Maintenance: 718ces.servicecall@us.af.mil

Facility Inquiries: 634-1427

For emergency assistance for housing maintenance on base, please contact 634-HOME (4663).

MCCS Exceptional Family Member Program

Mission

Our purpose is to assist Marines with family members who have physical, emotional, developmental or intellectual needs that require special treatment, therapy, education, training, equipment or building modifications. EFMP helps minimize the disruption these needs may have upon the family during relocation and gives consideration to those needs during the assignment process.

Programs and Services

Workshops: EFMP hosts the **EFMP Empower Hour** several times throughout the year with topics ranging from “**Understanding ADHD**,” “**Your EFMP Toolbox**” and “**Special Needs-Special Diet**” seminars. We also host other workshops throughout the year on a variety of topics to include ADD, Autism, Diabetes, Communication Enhancement, Bullying, Special Needs Child and much more. In addition, we host several events during the year to include our Exceptionally Sunny Summer Series, EFMP Exceptionally Fun Winter Series and our EFMP Fun Run/Walk.

Lending Library: If you need information about a special need, how to understand an IEP, or any number of topics, be sure to stop by and check out the EFMP Lending Library. We have many books and several informational DVDs to loan. We also have books for children to help explain special needs.

Case Workers: We have three EFMP Family Case Workers who provide case management services to include assistance with enrollment, updating, disenrollment, community resources, and relocation (PCS, Humanitarian Transfer, ERD, Tour Curtailment).

The EFMP Family Case Workers are also available to accompany you to IEP meetings upon request. If you would like an advocate or there is something you don’t understand about the process, please call for assistance.

Location	Building	Phone
Camp Courtney	4448	622-9794
Camp Foster	495	645-9237
Camp Kinser	1316	637-3516

Visit us online at:

<https://www.okinawa.usmc-mccs.org/efmp>

Like us on Facebook:

www.facebook.com/mccsokinawa.marineandfamily



MCCS Behavioral Health: Family Advocacy

Building on Your Strengths. Balancing Your Foundation.

Family Advocacy offers preventive education classes, personal and family counseling, and new parent support services.



For more information, please contact your nearest Family Advocacy Center.

Location	Building	Phone
Camp Foster	439	645-2915/2916
Camp Hansen	2631	623-1458



The New Parent Support Program (NPSP) is designed to provide support and caring services to expectant mothers, fathers, and families with children under the age of 5. For more information, please contact NPSP.

Location	Building	Phone
Camp Foster	439	645-0396

Visit us online at:

<https://www.okinawa.usmc-mccs.org/ccp>

Like us on Facebook

www.facebook.com/mccsokinawa.npsp

Command Inspector General Marine Corps Installations Pacific - MCB Camp Butler



The mission of the Inspector General (IG) of the Marine Corps is to promote Marine Corps combat readiness, institutional integrity, effectiveness, discipline, and credibility through impartial and independent inspections, assessments, inquiries, investigations, teaching, and training. This ensures maintenance of the highest levels of war fighting and mission capabilities throughout the Marine Corps.

To file a MCIPAC Inspector General Hotline Complaint, call or email:

Commercial: 098-970-3788

DSN: 645-3788

Organizational Mailbox: inspector.MCBB.FCT@usmc.mil

IGMC Hotline: <https://hotline.usmc.mil/> - (PREFERRED)

This is the preferred method and can be used to file Hotline Complaints with other Marine Corps IG offices, including the Inspector General of the Marine Corps.

Visit our web site for additional information:

<https://www.mcipac.marines.mil/Staff-and-Sections/Special-Staff/Command-Inspector-General/Request-Mast/#office-of-the-inspector-general-of-the-marine-corps>

Request Mast Procedure MCO 1700.23G

For further guidance , please visit: <https://www.mcipac.marines.mil/Staff-and-Sections/Special-Staff/Command-Inspector-General/Request-Mast/>

Interactive Customer Evaluation



LET YOUR VOICE BE HEARD

The Interactive Customer Evaluation (ICE) application enables customers to find information about services offered by DoD offices and facilities or rate your experiences with services you have received.

Your feedback and ratings are used to improve the products and services available to you.

For direct contact with a manager, click the "Response Requested" box and then enter an email address or phone number. A manager should respond to you in a timely manner. Customers wishing to remain anonymous may submit the comment without filling in any contact information.

How do I find the ICE site for my base or activity?

You can search for an ICE website (base or installation) at the ICE main (<http://ice.disa.mil>) by typing the name, or part of the name, of a site in the search field and clicking/tapping the "Search" button. The ICE system will display the ICE website you entered, or all ICE websites containing the name or partial name of your search.

To leave an ICE Comment, visit: <https://ice.disa.mil/>



MCCS Personal & Professional Development-Resources



For more information, please contact your nearest Marine & Family Programs Center:

Location	Building	Phone
Camp Courtney	4425	622-7332/7739
Camp Foster	445	645-2104/2106
Camp Hansen	2339	623-4522/4860
Camp Kinser	1220	637-2815/2509
Camp Schwab	3000	625-2622/2646

Email us at:
mccb_reloassist@usmc.mil

Visit us online at:

<https://www.okinawa.usmc-mccs.org/irr>

Like us on Facebook:

www.facebook.com/mccsokinawa.marineandfamily

Useful Japanese Phrases

Good Morning OHAYO GOZAIMASU	What is this? KORE WA NAN DESU KA?	Do you speak English? EIGO O HANASHI MASU KA?
Good Afternoon KONNICHIWA	How much? IKURA DESU KA?	Yes, I speak English. HAI, EIGO O HANASHI-MASU.
Good Evening KONBANWA	Why? NAZE (DOSHITE) DESU KA?	I speak a little. SUKOSHI HANASHIMASU
Good night OYASUMI NASAI	Where is this place? KOKO WA DOKO DESU KA?	What's your name? ANATA NO (O)NAMAЕ WA NAN DESU KA?
How are you? (O) GENKI DESU KA?	Please write. KAITE KUDASAI	My name is _____. WATASHI NO NAMAЕ WA _____ DESU.
Fine, thank you. GENKI DESU	Please look/watch. MITE KUDASAI	See you again. MATA AIMASHO
How do you do? HAJIMEMASHITE	Please speak/talk. HANASHITE KUDASAI	Do you take dollars? DORU WA TSUKAE MASU-KA
Nice to meet you. DOZO YOROSHIKU ONEGAI SHIMASU	Please say it again. MO ICHIDO ITTE KUDASAI	Acknowledging one's hard work. OTUSUKARE SAMA DESU
Thank you very much. DOMO ARIGATO GOZAIMASU	Please wait a moment. CHOTTO MATTE KUDASAI	Are you all right? DAIJOBU DESU KA?
Excuse me. SUMIMASEN	Please speak slowly. YUKKURI HANASHITE KUDASAI	Do your best! GANBATTE KUDASAI
Forgive me. I'm sorry. GOMEN NASAI	Grace before meal. ITADAKIMASU	Congratulations! OMEDETO GOZAIMASU!
You're welcome. DO ITASHIMASHITE	Grace after meal. GOCHISOSAMA (DESHITA)	No good! DAME DESU
Welcome! IRRASHAI MASE	Do you understand? WAKARIMASU KA?	Impossible. MURI DESU/DEKIMASEN
After you. You go first. DOZO OSAKINI	Yes, I understand. HAI, WAKARIMASU	Thank you for waiting. OMACHIDO SAMA
Where is the restroom? OTEARAI WA DOKO DESUKA?	No, I don't understand. IIE, WAKARIMASEN	Have a nice day! YOI ICHINICHI O!

For additional phrases please download Liberty App

Water Safety

MCB Camp Butler Base Safety Office

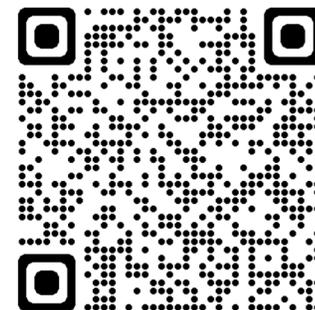


Okinawa is a semi-tropical island and the largest in the chain of the Ryukyu's. Surrounded by world class beaches, the island has a moderate climate with an average annual temperature of 73 degrees Fahrenheit. Okinawa thrives from the popular tourism industry and is considered a "hot bed" for a variety of recreational water activities.

When entering coastal waters, pay close attention to water conditions as they can change for the worst in a matter of minutes. Additionally, adhere to posted warning signs and inform others of where you are going and your expected time of return. It is also highly encouraged that personnel enter the water in populated areas as it provides more opportunities to obtain immediate assistance in the event of an emergency.

Furthermore, water enthusiasts should use extreme caution as rip currents are widely present throughout the coastline due to the unique coral formations. Finally, have a mobile phone handy and preprogram emergency phone numbers, including the Japan Coast Guard emergency number of 118. Stay safe, enjoy your tour and ensure you take time to view the joint services water safety video and read the current edition of MARFORJO 5100.1. prior to heading to the beach!

View the joint services water safety video by scanning this QR Code:



Helpful Links

Local Sea Conditions	https://www.kadena.af.mil/Agencies/Local-Weather/
Water Safety (Air Force Safety Center)	https://www.safety.af.mil/Divisions/Occupational-Safety-Division/Summer-Safe%20ty/Water-Safety/
Ocean Safety	https://oceantoday.noaa.gov/every-full-moon/full-moon-wavesafe.html

Marine Corps Base Chaplain



Chaplains Provide:

• Worship Services	• Confidentiality
• Visitation	• Referrals
• CREDO Retreats	• MCB Youth Ministries



Duty Chaplain Phone Number: 090-6861-4730

For information on religious services, please visit:

<https://www.mcbbutler.marines.mil/Base-Information/Chapels/>

MCCS Japan Cultural Awareness & Adaptation Program

Learn About Japanese Language and Culture.

- Japanese Arts and Crafts
- Facebook cooking videos
- Japanese Spouse Orientation
- Basic Japanese Language (Part 1-4)
- Calligraphy
- Survival Japanese Writing



For more information on cultural events, programs, and services please call:

Location	Building	Phone
Camp Foster	445	645-8109

Visit us online at:

<https://www.okinawa.usmc-mccs.org/culturalawareness>

Like us on Facebook:

www.facebook.com/mccsokinawa.marineandfamily



NCIS

Naval Criminal Investigative Service



SEE SOMETHING, SAY SOMETHING

The NCIS mission is to investigate and defeat criminal, terrorist, and foreign intelligence threats to the United States Navy and Marine Corps - ashore, afloat, and in cyberspace. Help us protect your colleagues, country and the future.

Reporting is simple 24/7.

For more information, please contact your local NCIS at:

Location	Building	Phone
Camp Foster	497	645-0208/0213

Visit us online at:

www.ncis.navy.mil

Like us on Facebook:

www.facebook.com/NCIS.Official

Okinawa Orientation Overview



YOU ARE AN AMBASSADOR!

As SOFA Status personnel, you are expected to exhibit exemplary personal and professional conduct at all times, as you would expect any guest in your home. Take advantage of this opportunity to build positive, lasting relationships with the local community.

For additional information or inquiries regarding the Okinawa Orientation Overview, please contact MCIPAC G-7:

Location	Building	Phone
Camp Foster	1	645-4220



(SOFA) Status of Forces Agreement

Legal Services

Please contact the Staff Judge Advocate (SJA) for the following legal services:

- ◆ Claims against the government.
- ◆ Home business or off-base employment.
- ◆ SOFA Status certification/cancellation letters for civilian employees.

Section	Building	Phone
Installation Law	1	645-7462
Foreign Criminal Jurisdiction	1	645-7177
Claims	437	645-7460
Defense Services	437	645-3075



Please contact the Legal Services Support Section (LSSS) for the following legal services:

- General Legal Advice on Civil Issues (Divorce, Adoption, Immigration)
- Income Tax Services
- Notary Services
- Wills

Location	Building	Phone
Camp Foster	5717	645-1037

MCIPAC/Marine Corps Base

Base Magistrate Office

The Family Member and Civilian Misconduct Program

- Under the Base Magistrate, the Family Member and Civilian Misconduct Program establishes administrative policies and procedures to enforce regulations and orders.
- The program ensures family members and civilians respect the laws of Japan and abstain from disorderly conduct.

For additional information or inquiries, please contact the Base Magistrate.

Location	Building	Phone
Camp Foster	496	645-3557

Traffic Court

- All personnel are subject to Japanese traffic and base laws. A point system is used to assess the severity of the infractions. A total of six points will result in a license suspension.

For additional information or inquiries regarding Traffic Court, please call:

Location	Building	Phone
Camp Foster	496	645-0459/2879

