Va.gov - create log in guide

1. Starting page – Click on sign in on top right corner

2. The website will bring you to the page below, you will click on sign in with DS Logon.
3. You will select “CAC” and log in using your Common Access Card and pin.

4. After logging in, go to “My VA” in the top right corner and then click on “Go to your profile”
5. On your profile, click on “Personal and contact information”, then scroll down to the bottom.

6. Your screen should look like the screenshot below, click on “View or edit your sign-in email at DS Logon”
7. You will be prompted to log in with CAC again.

9. at the DS LOGON Home screen, click on “Register for a DS Logon”.

10. You will be prompt to create a login, security questions, and select a photo. Please keep this log in for your records.

***If you get the error in the photo below, continue to read directions on next page to see how to update your phone number in DEERS. ***
To update your phone number in DEERS, Go to: https://idco.dmdc.osd.mil/idco/

1. The Home screen will look like the photo below, you select “continue” on the My Profile Box.

2. You will be prompt to log in with CAC and Consent to monitor once again.
3. After logging in, the website will bring you to a screen that says “update and view my profile” like the photo below.

4. You will scroll down to where it says “Phone Numbers” and delete any international phone numbers and enter in a US phone number. Once complete click on submit and follow the directions from the beginning to create an account with va.gov.
Example of Screenshot for Pre-work: Circled in red below stating premium account level and security image is enabled is what your screenshot needs to include.