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HOLIDAY FOOD GIFT CARD PROGRAM

Originator: CG MCIPAC G SIX

TOR: 10/24/2023 01:26:18

DTG: 240125Z Oct 23

Prec: Routine

DAC: General

CG FIRST MAW, CG THIRD MLG, CG THIRD MARDIV, CG MCB CAMP BUTLER JA, III MIG, MCAS FUTENMA JA, HQSVCBN MCB CAMP BUTLER JA, CPCOM CAMP FOSTER JA, CPCOM CAMP GONSALVES JA, THREE ONE MEU, CPCOM CAMP KINSER JA, CPCOM CAMP HANSEN JA, CPCOM CAMP COURTNEY JA, CPCOM CAMP SCHWAB JA

CC: CG MCIPAC, CG MCIPAC G ONE, CG III MEF

RAAUZYUW RUJDAAA2330 2970126-UUUU--RHMCSUU.

ZNR UUUUU ZDH

R 240125Z OCT 23

FM CG MCIPAC G SIX

TO CG FIRST MAW

CG THIRD MLG

CG THIRD MARDIV

CG MCB CAMP BUTLER JA

III MIG

MCAS FUTENMA JA

HQSVCBN MCB CAMP BUTLER JA

CPCOM CAMP FOSTER JA

CPCOM CAMP GONSALVES JA

THREE ONE MEU

CPCOM CAMP KINSER JA

CPCOM CAMP HANSEN JA

CPCOM CAMP COURTNEY JA

CPCOM CAMP SCHWAB JA

INFO CG MCIPAC

CG MCIPAC G ONE

CG III MEF

BT

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SUBJ/HOLIDAY FOOD GIFT CARD PROGRAM

MSGID/GENADMIN//

REF/A/IIIMEF/MCIPAC-MCBBO 1700.1B//

POC/MR. TERRY BURMESTER/MS. BIANCA JUSTINIANO/ TEL: 315-645-2903/3600

RMKS/

1. PER THE REFERENCE, THE HOLIDAY FOOD GIFT CARD PROGRAM (HFGCP) WAS ESTABLISHED TO PROVIDE FINANCIAL RELIEF IN THE FORM OF DEFENSE COMMISSARY AGENCY (DECA) GIFT CARDS REDEEMED AT OKINAWA DECA FACILITIES FOR ELIGIBLE PERSONNEL. UNIT PARTICIPATION AND DONATIONS ARE ESSENTIAL TO THE IMPLEMENTATION AND SUCCESS OF THE HFGCP. PER THE REFERENCE, ELIGIBLE RECIPIENTS INCLUDE: SINGLE INCOME FAMILIES OF ACTIVE DUTY MARINES AND SAILORS (E-4 AND BELOW) AND DEPARTMENT OF DEFENSE (DOD) EMPLOYEES (GS-5/NF-2 AND BELOW) WITH AT LEAST ONE CHILD OR OTHER LEGAL DEPENDENT (E.G., PARENT) WHO CURRENTLY RESIDE IN OKINAWA WITH THE SERVICE MEMBER; OR DOD EMPLOYEE WHEN SPECIAL FINANCIAL NEED EXISTS; OR SINGLE INCOME FAMILIES OF ACTIVE DUTY MARINES AND SAILORS (E-5) WITH TWO OR MORE CHILDREN; OR LEGAL DEPENDENTS WHO CURRENTLY RESIDE IN OKINAWA WITH A SERVICE MEMBER WHEN SPECIAL FINANCIAL NEED EXISTS. HFGCP MAJOR SUBORDINATE COMMAND/ELEMENT (MSC/E) COORDINATORS MAY QUALIFY FAMILIES NOT OTHERWISE ELIGIBLE UNDER

THE ABOVE GUIDANCE WHEN SPECIAL FINANCIAL NEED EXISTS. UNDER THIS

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PROVISION, MSC COORDINATORS SHOULD QUALIFY ANY FAMILY CURRENTLY RESIDING IN OKINAWA WHOSE SPONSOR IS DEPLOYED TO COMBAT OPERATIONS DURING THE DECEMBER HOLIDAY PERIOD AND FINANCIAL NEED EXISTS. ELIGIBLE

FAMILY MEMBERS MUST BE PHYSICALLY PRESENT IN OKINAWA DURING THE DECEMBER HOLIDAY PERIOD. FAMILIES VACATIONING OFF-ISLAND DURING THE DECEMBER HOLIDAY PERIOD DO NOT QUALIFY FOR THIS PROGRAM.

2. THE HFGCP, WHICH UTILIZES ONLY DECA GIFT CARDS, IS SUPPORTED SOLELY

BY DONATIONS FROM INDIVIDUALS, UNITS, AND PRIVATE ORGANIZATIONS. HISTORICALLY, THE AVERAGE MONETARY AMOUNT PROVIDED TO EACH ELIGIBLE FAMILY IS \$50. THIS AMOUNT MAY CHANGE IN VALUE AS NECESSARY TO ENSURE AS MANY ELIGIBLE FAMILIES AS POSSIBLE RECEIVE GIFT CARDS. DONATIONS CAN ONLY BE ACCEPTED IN THE FORM OF DECA GIFT CARDS (\$50 OR \$25 DENOMINATIONS). DONATIONS SHOULD BE SUBMITTED TO MARINE AND FAMILY PROGRAMS, BLDG 445, CAMP FOSTER BY 1 DECEMBER 2023. THE FOLLOWING INFORMATION IS PROVIDED FOR COMMANDERS AT EACH LEVEL TO HELP ENSURE A SUCCESSFUL PROGRAM.

3. COMMANDING OFFICERS DESIRING THEIR UNIT TO PARTICIPATE IN THE PROGRAM WILL APPOINT A STAFF NONCOMMISSIONED OFFICER/LEADING CHIEF PETTY OFFICER TO SERVE AS THEIR RESPECTIVE UNIT HFGCP REPRESENTATIVE. THE HFGCP REPRESENTATIVES WILL WORK CLOSELY WITH THEIR RESPECTIVE MSC HFGCP COORDINATOR FOR GUIDANCE ON ELIGIBILITY CRITERIA. UNIT REPRESENTATIVES MUST BE AVAILABLE THROUGHOUT THE DECEMBER HOLIDAY PERIOD. ALL FORMS ARE AVAILABLE FOR DOWNLOAD AT WWW.MCCSOKINAWA.COM/HFGCP EFFECTIVE 26 OCTOBER 2023. A HFGCP KICKOFF MEETING IS SCHEDULED FOR 26 OCTOBER 2023 FROM 1530 TO 1600 INSIDE THE CAMP FOSTER MARINE AND FAMILY PROGRAMS, BUILDING 445, ROOM 201, FOR ALL UNIT REPRESENTATIVES. MEETING ATTENDANCE IS ENCOURAGED, BUT NOT REQUIRED FOR UNITS TO PARTICIPATE IN THE HFGCP.

4. UNIT DESIGNATION LETTERS SHOULD BE SUBMITTED TO THE HFGCP TREASURER, MS. BIANCA JUSTINIANO (645-3600 OR E-MAIL MCBB_HFGCP@USMC.MIL) BY 13 NOVEMBER 2023. THE UNIT HFGCP REPRESENTATIVE IS REQUIRED TO SUBMIT THEIR UNIT ROSTER OF ELIGIBLE FAMILIES NO LATER THAN 28 NOVEMBER 2023. THE UNIT ROSTER OF ELIGIBLE FAMILIES MUST BE SUBMITTED IN ACCORDANCE WITH THE REFERENCE, AS ERRORS

MAY RESULT IN A REDUCTION OR DUPLICATION OF GIFT CARDS DISTRIBUTED ISLAND-WIDE.

5. ONLY UNIT HFGCP REPRESENTATIVES DESIGNATED IN WRITING WILL BE AUTHORIZED TO PICK UP GIFT CARDS BETWEEN 4-8 DECEMBER 2023. ALL DISBURSED GIFT CARDS SHALL BE SIGNED FOR BY THE RECIPIENT FAMILY TO ENSURE ACCOUNTABILITY AMONG ALL PARTIES INVOLVED. HFGCP REPRESENTATIVES ARE RESPONSIBLE FOR RETURNING SIGNATURE ROSTERS SHOWING GIFT CARD RECEIPT TO THE HFGCP TREASURER BETWEEN 11-15 DECEMBER 2023.

6. MESSAGE APPROVED FOR RELEASE BY MR. MICHAEL S. GIESECK, DIRECTOR, MCCS, MCB CAMP BUTLER.//

BT
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