

MCCS Okinawa, Marine and Family Programs

Permanent Change of Station (PCS) Move to Okinawa for Accompanied
USMC Personnel

MCB Camp S.D. Butler

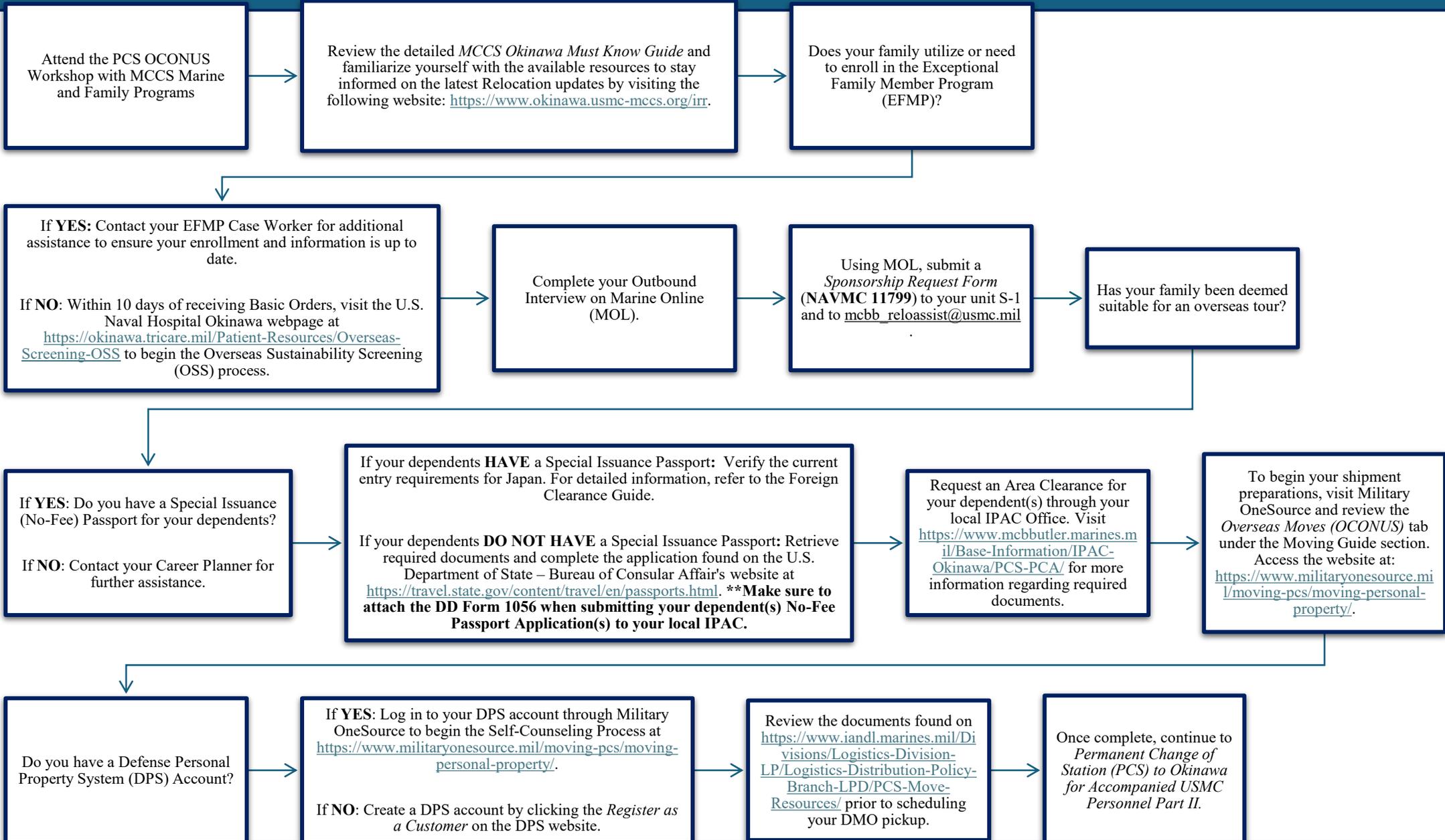


Permanent Change of Station (PCS) Move to Okinawa for Accompanied USMC Personnel: Part I

Suggested timeframe to complete Part I is **once you have received your orders.**

Topics Covered in Permanent Change of Station (PCS) Move to Okinawa for Accompanied USMC Personnel: Part I:

- ❖ Electronic Welcome Aboard Package
- ❖ Overseas Sustainability Screening (OSS)
- ❖ Outbound Interview on Marine Online (MOL)
- ❖ Sponsorship Request Form
- ❖ Area Clearance
- ❖ Passport
- ❖ Household Goods Shipment (HHG)



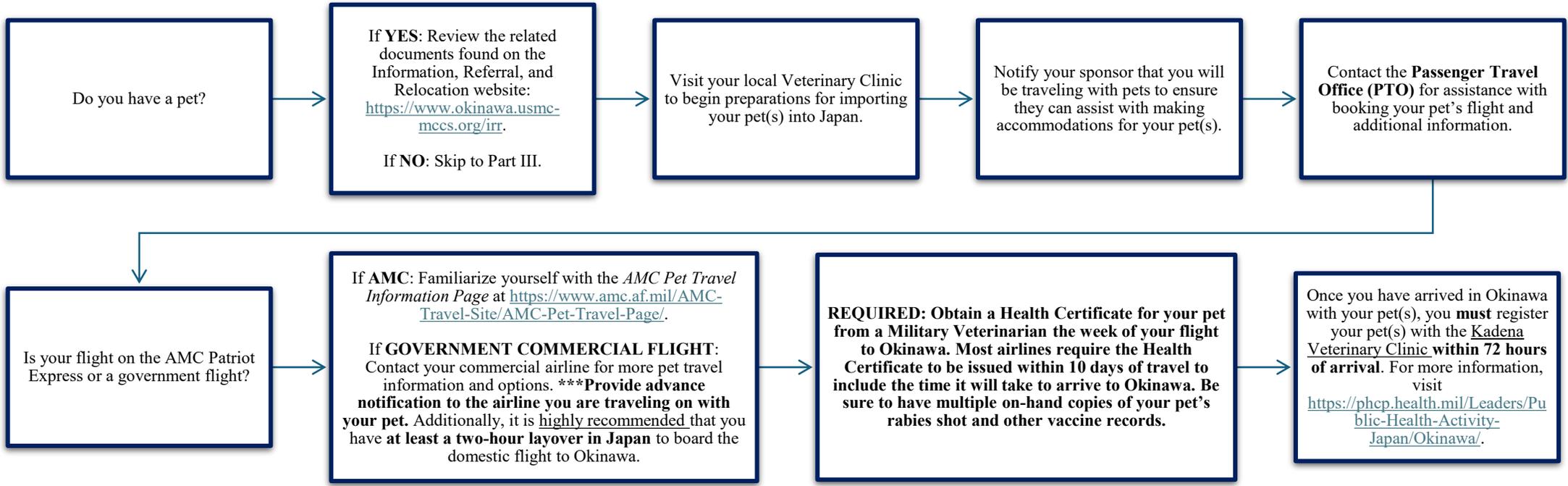
Suggested timeframe to complete Part II is **more than 6 months from arrival date.**

Permanent Change of Station (PCS) Move to Okinawa for Accompanied USMC Personnel: Part II



Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Accompanied USMC Personnel: Part II :

❖ Pet Information



Please refer to the Joint Travel Regulations and MARADMIN 378/23 – Pet Transportation Entitlement Final Decision for FAQ’s regarding pet transportation allowances.

Please Note: Resident Veterinarian recommends that pets stay with owners whenever practical in either quarters or TLF.

The Society for the Prevention of Cruelty to Animals (SPCA) International <https://www.spcai.org/get-involved/military-support/operation-military-pets/> and Dogs on Deployment <https://www.dogsondeployment.org/apply> offer grants to Service Members to assist with travel expenses.

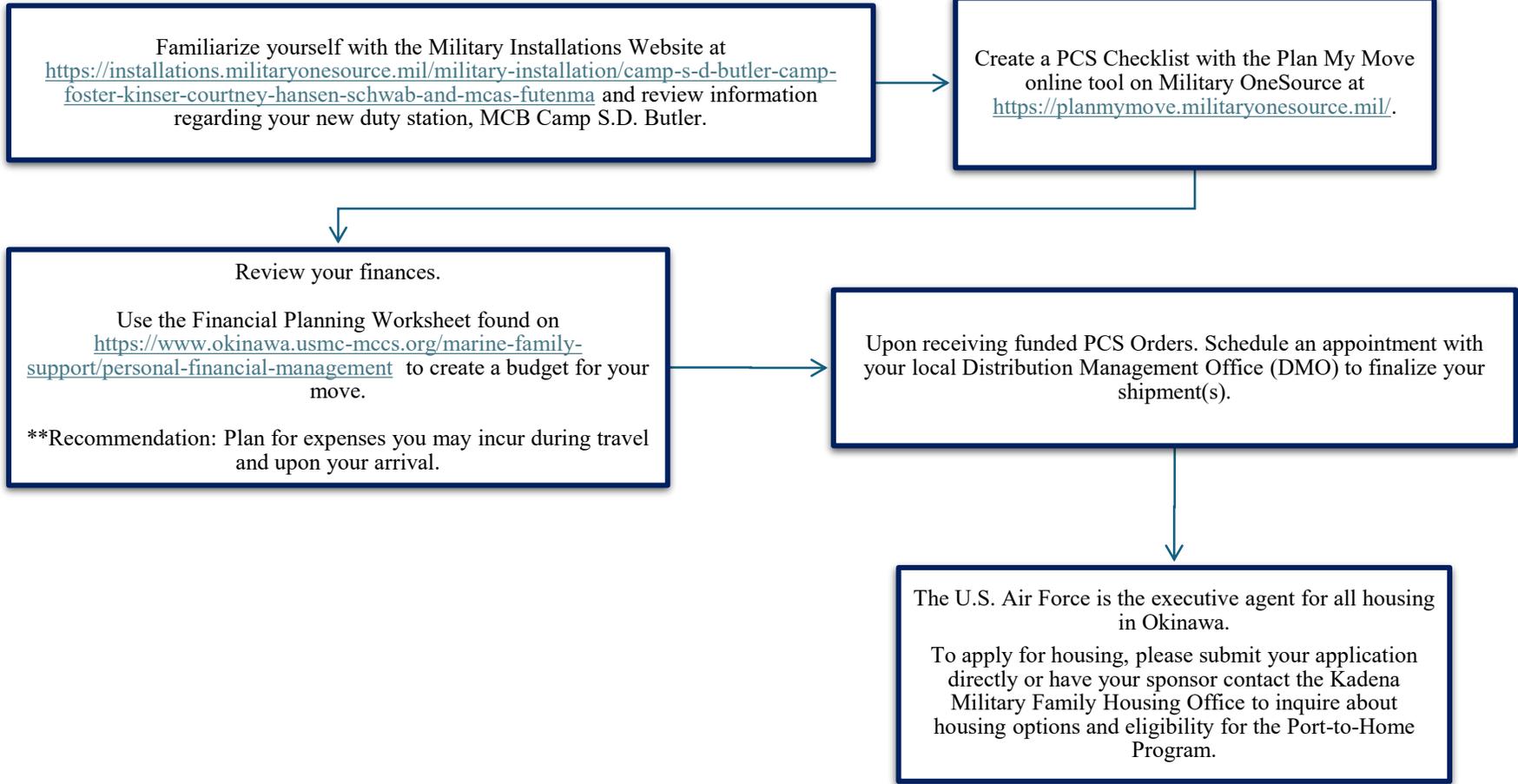
The Navy-Marine Corps Relief Society (NMCRS) may help with pet travel associated with PCS orders to or from an overseas base. To learn more, visit NMCRS website: <https://www.nmcrs.org/>.

Permanent Change of Station (PCS) Move to Okinawa for Accompanied USMC Personnel: Part III

Suggested timeframe to complete Part III is **3 to 6 months from arrival date.**

Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Accompanied USMC Personnel: Part III :

- ❖ Military Installations
- ❖ Plan My Move
- ❖ Financial Worksheet
- ❖ Finalizing HHG Shipment
- ❖ Housing



Contact the Kadena Military Family Housing Office:
<https://www.kadena.af.mil/Agencies/Okinawa-Family-Housing/>

Phone (Local): 098-938-1111 / 634-0582
 Phone (International): 011-81-98-938-1111 / 634-0582
 Phone (DSN): 634-0582

Email: 718ces.cehma.housing@us.af.mil

Suggested timeframe to complete Part IV is **1 to 2 months from arrival date.**

Permanent Change of Station (PCS) Move to Okinawa for Accompanied USMC Personnel: Part IV

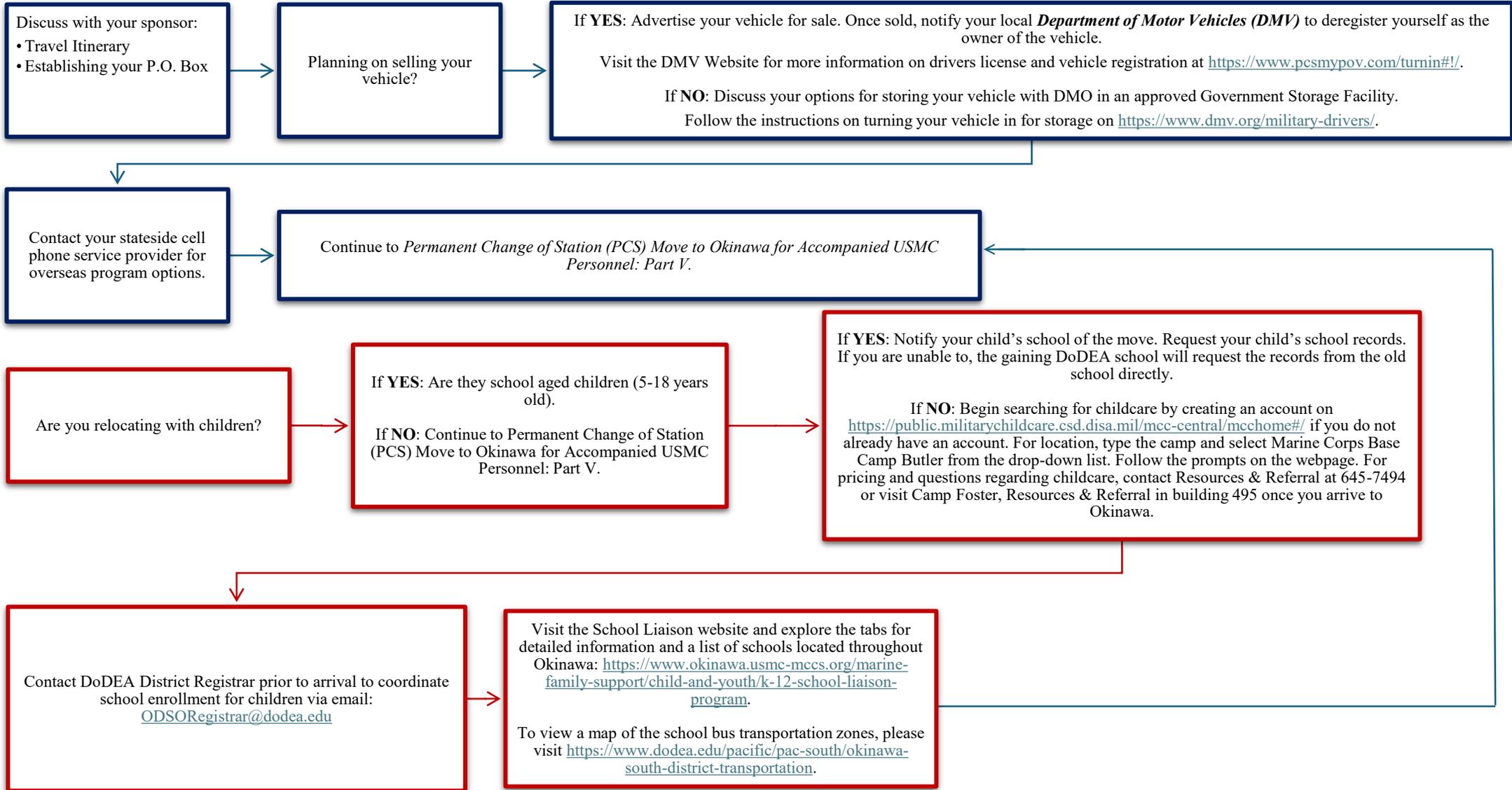


Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Accompanied USMC Personnel: Part IV :

❖ Sponsor Responsibilities

❖ School and Childcare

❖ Storing Privately Owned Vehicle (POV)



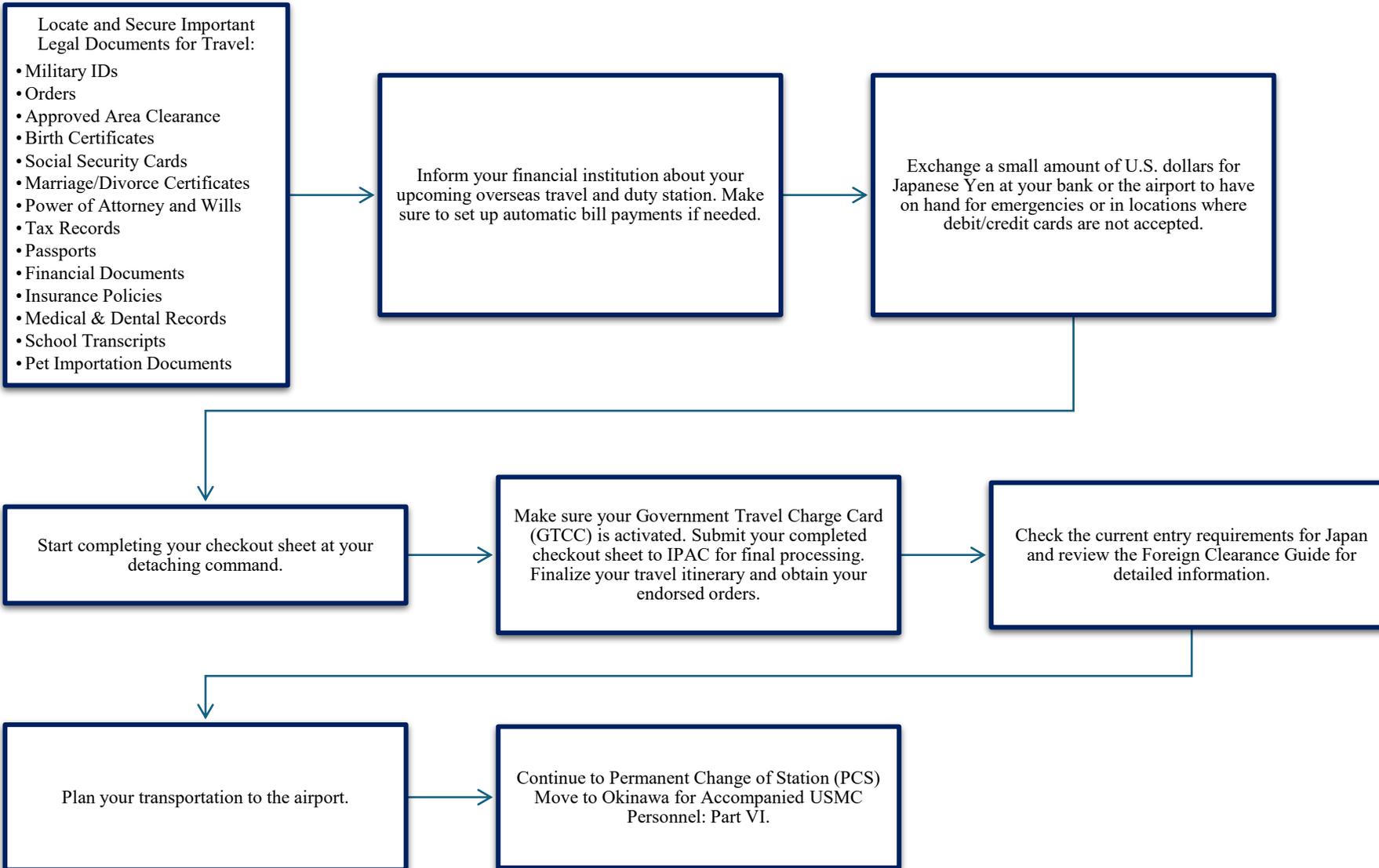
Suggested timeframe to complete Part V is less than 30 days from arrival.

Permanent Change of Station (PCS) Move to Okinawa for Accompanied USMC Personnel: Part V



Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Accompanied USMC Personnel: Part V :

- ❖ Important Documents
- ❖ Setting Up Finances
- ❖ Check-out Process
- ❖ Sponsor Notification
- ❖ Travel and Arrival
- ❖ Helpful Links



Helpful links to review:

Liberty App: www.okinawa.usmc-mccs.org/more/liberty-app

Visit the Marine & Family Programs Facebook page for information on programs and services. Click on the following URL to access the site: <https://www.facebook.com/mccsookinawa.marineandfamily>

The Okinawa Guide: www.okinawa.usmc-mccs.org/more/publications/okinawa-guide

Thinking about driving in Okinawa? Download a copy of the SOFA Driver's Manual by clicking on the following link: www.mcipac.marines.mil/Staff-and-Sections/Special-Staff/Safety-Office/Okinawa-Driving/

Suggested timeframe to complete Part VI is at arrival.

Permanent Change of Station (PCS) Move to Okinawa for Accompanied USMC Personnel: Part VI



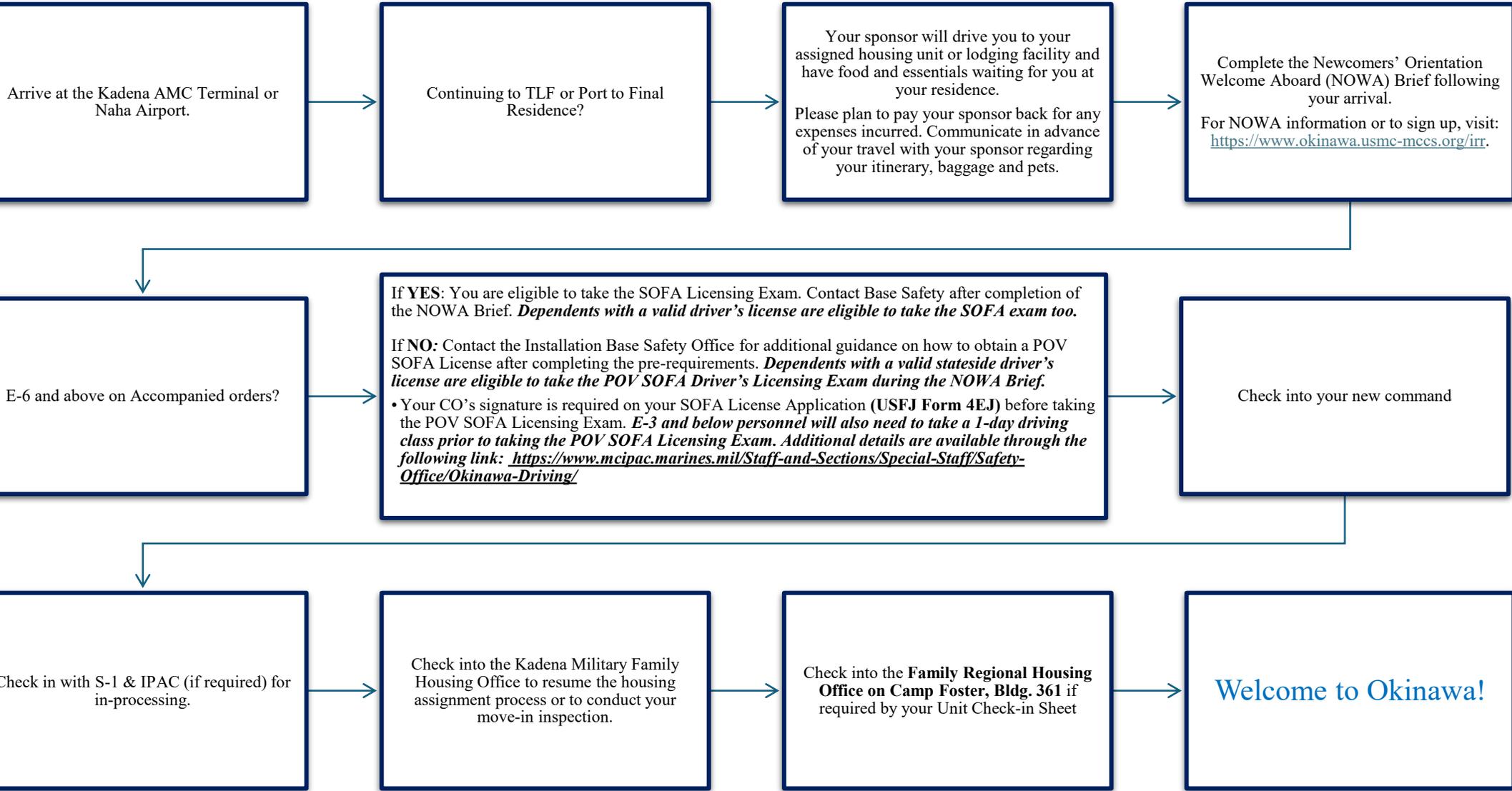
Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Accompanied USMC Personnel: Part VI :

❖ Checking into Housing

❖ Newcomers' Orientation Welcome Aboard

❖ SOFA Driver's License

❖ Checking into your Unit S1 and IPAC



These flowcharts are intended as a general guide and additional resource for inbound personnel to Okinawa. If you have any questions, please contact MCCS Okinawa, Relocation Services
From the US: 011-81-98-970-7494 | From DSN: 645-7494 | Email: mccb_reloassist@usmc.mil

MCCS Okinawa, Marine and Family Programs

Permanent Change of Station (PCS) Move to Okinawa for
Accompanied USN Personnel

MCB Camp S.D. Butler



Permanent Change of Station (PCS) Move to Okinawa for Accompanied USN Personnel: Part I

Suggested timeframe to complete Part I is **once you have received your orders.**

Topics Covered in Permanent Change of Station (PCS) Move to Okinawa for Accompanied USMC Personnel: Part I :

- ❖ Electronic Welcome Aboard Package
- ❖ Overseas Sustainability Screening (OSS)
- ❖ Passport
- ❖ Dependent Entry Arrival (DEA)
- ❖ Transfer Information Sheet (TIS)
- ❖ Passenger Reservation Request (PRR)
- ❖ Sponsorship Request Form



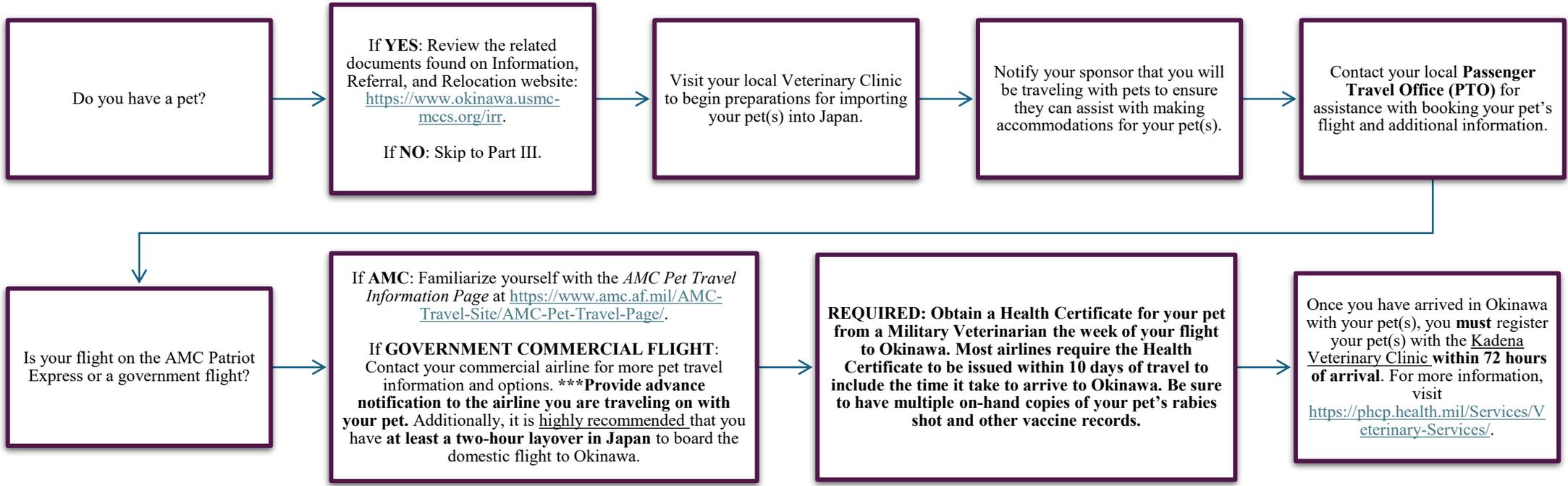
Suggested timeframe to complete Part II is **more than 6 months from arrival date.**

Permanent Change of Station (PCS) Move to Okinawa for Accompanied USN Personnel: Part II



Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Accompanied USN Personnel: Part II :

❖ Pet Information



Please refer to the Joint Travel Regulations and MARADMIN 378/23 – Pet Transportation Entitlement Final Decision for FAQ’s regarding pet transportation allowances.

Please Note: Resident Veterinarian recommends that pets stay with owners whenever practical in either quarters or TLF.

The Society for the Prevention of Cruelty to Animals (SPCA) International <https://www.spcai.org/get-involved/military-support/operation-military-pets/> and Dogs on Deployment <https://www.dogsondeployment.org/apply> offer grants to Service Members to assist with travel expenses.

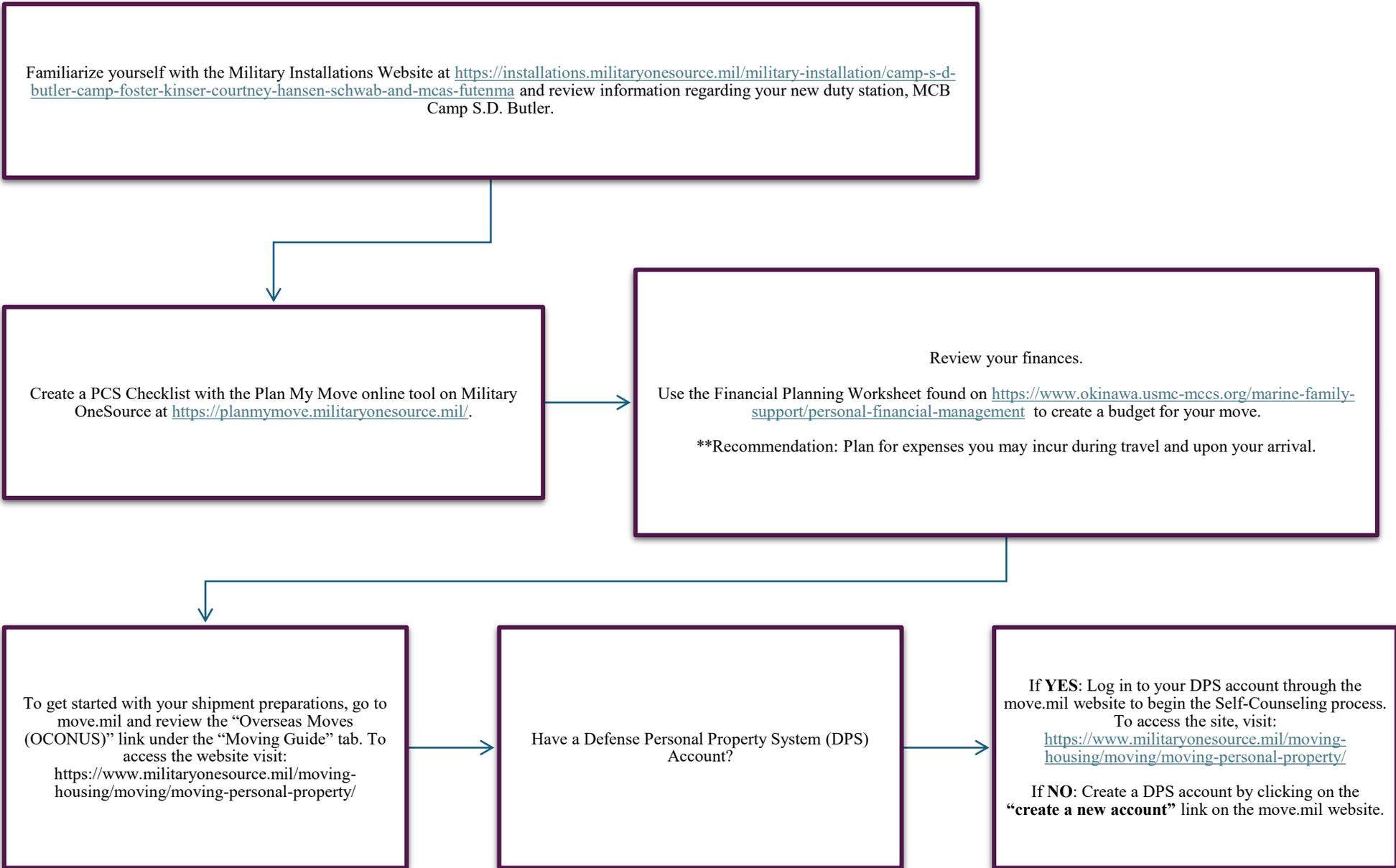
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Permanent Change of Station (PCS) Move to Okinawa for Accompanied USN Personnel: Part III

Suggested timeframe to complete Part III is **6 months from arrival date.**

Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Accompanied USN Personnel: Part III :

- ❖ Military Installations
- ❖ Plan My Move
- ❖ Financial Worksheet
- ❖ Finalizing Household Goods (HHG) Shipment



Suggested timeframe to complete Part IV is **1 to 3 months from arrival date.**

Permanent Change of Station (PCS) Move to Okinawa for Accompanied USN Personnel: Part IV



Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Accompanied USN Personnel: Part IV :

❖ Finalizing your HHG Shipment

❖ Storing Privately Owned Vehicle

❖ Housing

❖ Sponsor Responsibilities

❖ Schools & Childcare

Contact the Kadena Military Family Housing Office:
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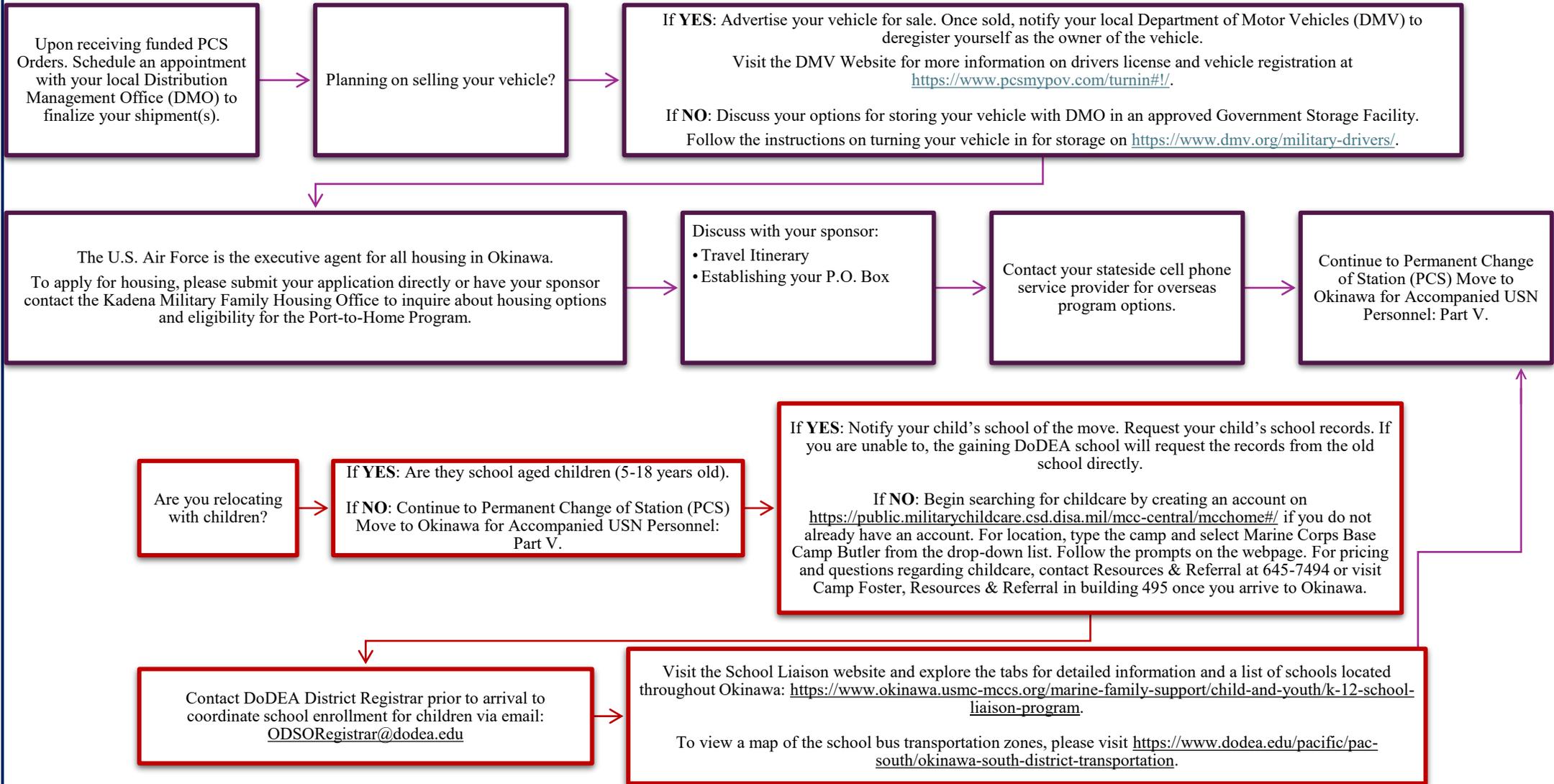
Phone (Local):
098-938-1111 / 634-0582

Phone (International):
011-81-98-938-1111 / 634-0582

Phone (DSN): 634-0582

Email:
718ces.cehma.housing@us.af.mil

Updated: February 2026



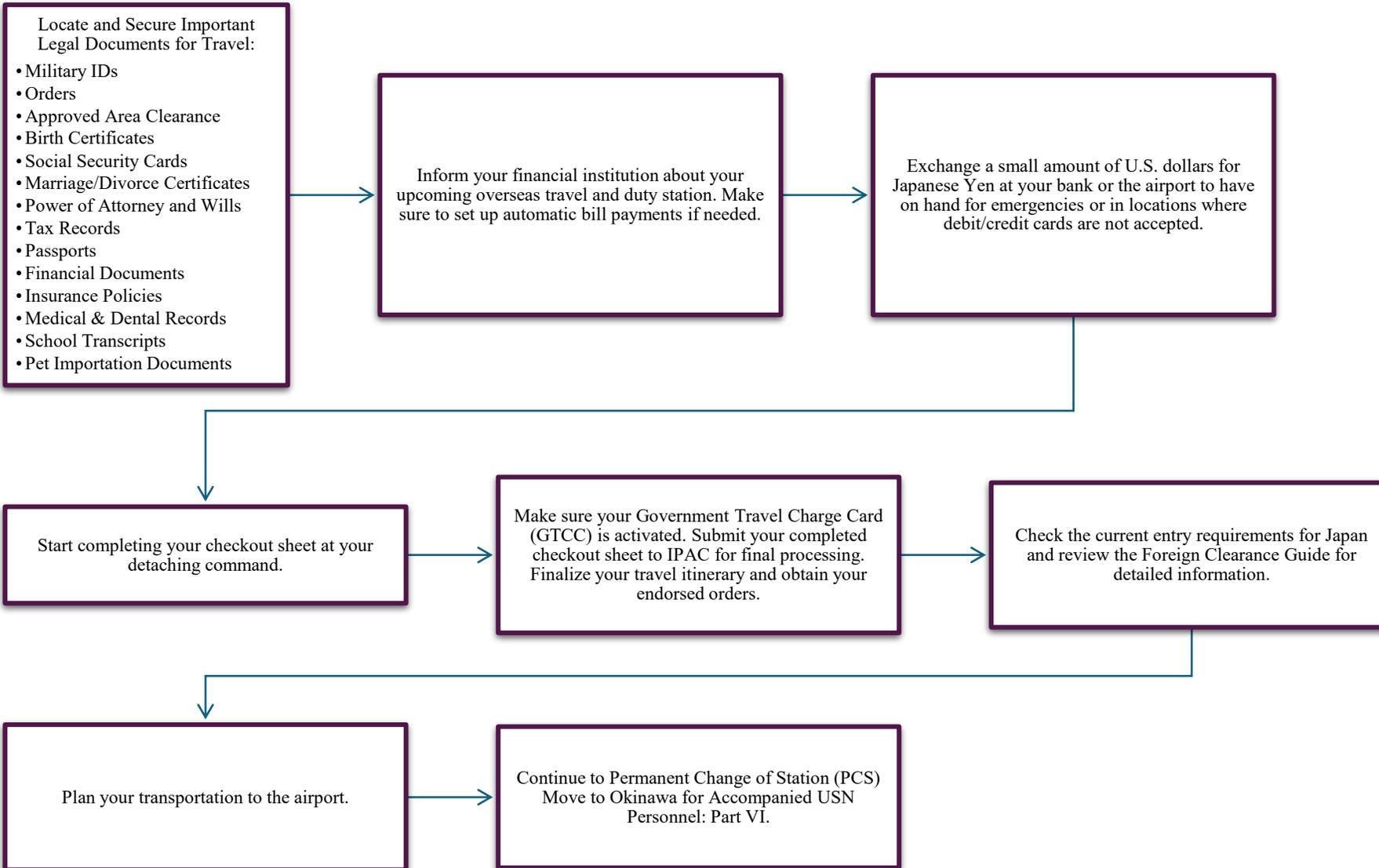
Suggested timeframe to complete Part V is less than 30 days from arrival.

Permanent Change of Station (PCS) Move to Okinawa for Accompanied USN Personnel: Part V



Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Accompanied USN Personnel: Part V :

- ❖ Important Documents
- ❖ Setting Up Finances
- ❖ Check-out Process
- ❖ Sponsor Notification
- ❖ Travel and Arrival
- ❖ Helpful Links



Helpful links to review:

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The Okinawa Guide: www.okinawa.usmc-mccs.org/more/publications/okinawa-guide

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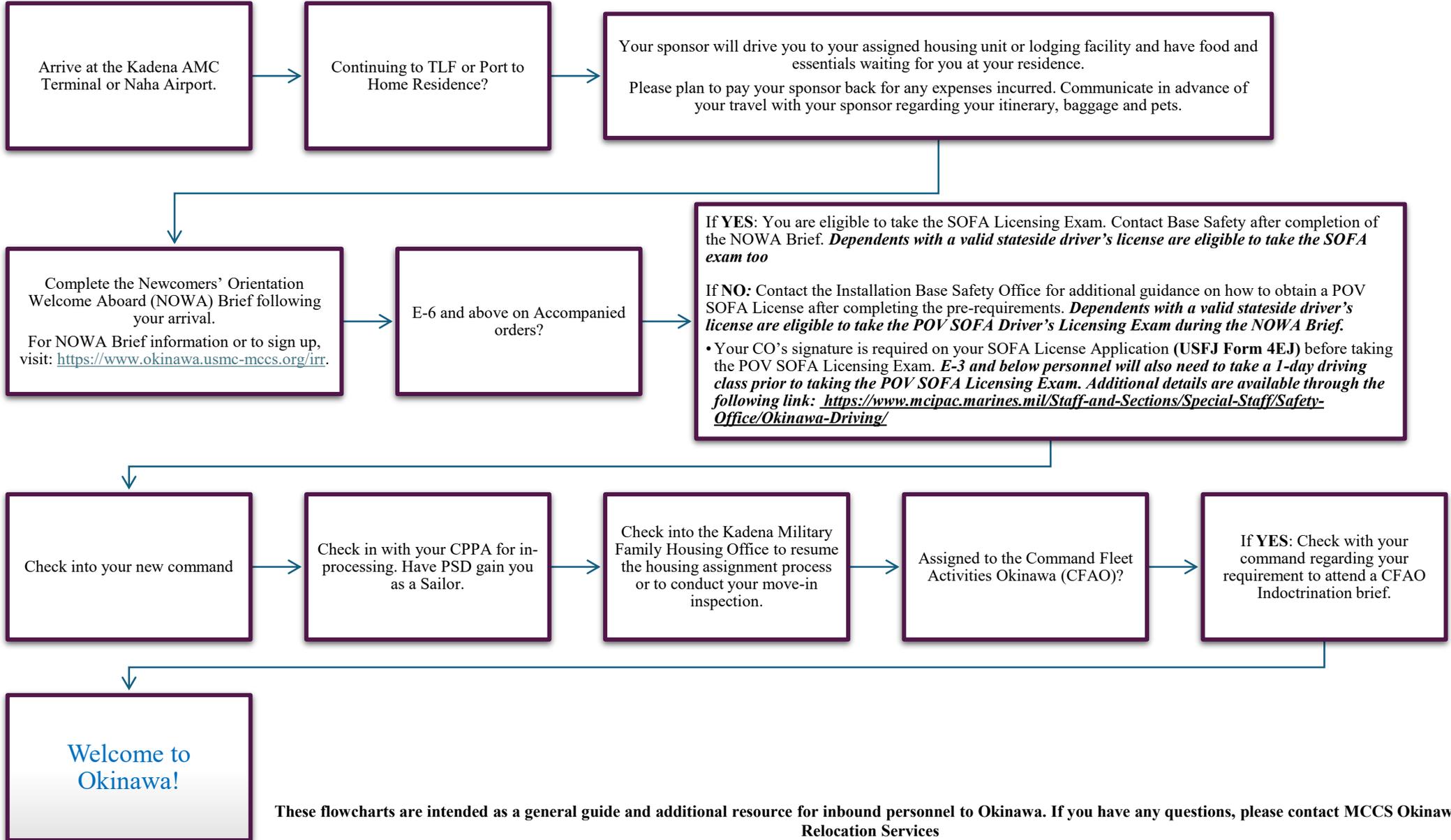
Suggested timeframe to complete Part VI is at arrival.

Permanent Change of Station (PCS) Move to Okinawa for Accompanied USN Personnel: Part VI



Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Accompanied USN Personnel: Part VI :

- ❖ Meeting Sponsor
- ❖ Checking Into Lodging
- ❖ Checking Into Housing
- ❖ CFAO Indoctrination
- ❖ Newcomers' Orientation Welcome Aboard Brief
- ❖ POV SOFA Driver's License
- ❖ Checking into your unit



These flowcharts are intended as a general guide and additional resource for inbound personnel to Okinawa. If you have any questions, please contact MCCS Okinawa, Relocation Services

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