

FINANCIAL PLANNING WORKSHEET FOR A PCS MOVE

Possible Sources of Income

1. Member's travel allowance (pre-payment) _____
2. Member's per diem (pre-payment) _____
3. Member's advance pay (pre-payment) _____
4. Dependent's per diem (post-payment) _____
5. Dislocation allowance (pre-payment) _____
6. Temporary Lodging Expense (post-payment) _____
7. Refund of security deposit (present quarters) _____
8. Refund of utility deposits (present quarters) _____
9. Accumulated pay while in transit? (post-payment) _____
10. Profit from selling items you do not plan to transfer _____
11. Overseas allowance (OHA, MIHA, TLA) _____

Total sources of income (A): _____

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Possible Expenses

1. Liquidation of advance pay _____
2. Liquidation of advance travel _____
3. Disconnect major appliances, including cost of any necessary services (electrical, plumbing, carpentry) and reinstallation costs _____
4. Disconnect and remove window air conditioners _____
5. Cost to clean vacated quarters and final lawn maintenance _____
6. Current mortgage and utilities until renter moves in _____
7. Shipping pets (crate, transportation, medications & boarding) _____
8. Dismantling outdoor play equipment and reassembly costs _____
9. Shipping a boat or outdoor motor _____
10. Shipping, towing or carrying a vehicle _____
11. Shipping any other items not authorized at government expense _____
12. Supplemental insurance for shipping or storing personal property _____
13. Excess weight over authorized weight allowance _____
14. Preparation of car for trip _____
15. Reserve for vehicle breakdown en-route _____
16. Other transportation to new duty station _____

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17. When shipping a car overseas, costs of preparing car for shipment are:
- a. Cost to move to port of shipment and return fare _____
 - b. Get the engine, transmission, wipers, brakes, tires, etc., in good order _____
 - c. Glass _____
 - d. Exhaust system _____
 - e. Antifreeze in radiator, extra set of keys, remove portable electronics _____
18. Temporary lodging costs after the pickup and before departure _____
19. Food costs after the pickup and before departure _____
20. Temporary lodging and food costs en route _____
21. Temporary lodging and food costs at new duty station _____
22. Start up lodging costs (two months rent plus security deposit) _____
23. Down payment and closing costs on home _____
24. Utility deposits (phone, electricity, gas, water, cable) _____
25. Laundromat costs until W/D arrives _____
26. Restock with food & household supplies _____
27. Local transportation costs until car arrives _____
28. Extra long-distance calls to family or friends _____
29. Replacement of damaged personal property _____
- Total of possible expenses (B):** _____
- Total balance of (A-B):** _____