

DoW SKILLBRIDGE OVERVIEW

The DoW SkillBridge program provides transitioning Service Members an opportunity to gain valuable civilian work experience through specific industry training, apprenticeships, or internships. For assistance, go to your local MCCS Education Center, Transition Readiness Program Office, email skillbridge@okinawa.usmc-mccs.org, or visit <https://www.okinawa.usmc-mccs.org/skillbridge>.

References: DoDI 1322.29, NAVMC 1700.2B, MARADMIN 250/24

Step 1 – Attend the virtual SkillBridge Brief.

Held every first and third Thursday of the month at 1430 on Teams.

Go to <https://www.tinyurl.com/SkillBridge> or scan QR code on the day and time.

SkillBridge Brief



Step 2 – Confirm Eligibility.

General Eligibility Requirements

- Start and finish program within category limits (see page 2)
- Serve at least 180 days on Active Duty.
- Anticipate honorable or general under honorable discharge.
- Complete all requirements of Transition Readiness Seminar (TRS) 180 days prior to separation.
- Complete the MCELE Course, MFRSBMAR01: SkillBridge Ethics for Marines.

Step 3 – Determine Category and Authorized SkillBridge Participation Window.

Rank determines the maximum amount of SkillBridge participation days and required approval authority. *See page 2.*

Category	Rank	Maximum Participation Days	Approval Authority
I	E1-E5	Up to 120 days	Commanders O5 and above
II	E6-E7, WO-CWO3, & O1-O4	Up to 90 days	Commanders O5 and above
III	E8-E9, CWO4-CWO5, O5 and above	Up to 90 days	General Officer

**participation cannot result in gapped billet*

Step 4 – Plan.

- Talk to chain of command for their support and to determine any command-specific additional requirements.

Step 5 – Select SkillBridge Opportunity.

1. Research DoW-authorized SkillBridge Industry Partners on <https://skillbridge.osd.mil>.
2. Contact Industry Partners.
3. Apply to the opportunity.
4. Obtain acceptance letter with Industry Partner.
5. Obtain training plan from Industry Partner.

Step 6 – Obtain Required Documents.

Required Document	Source
• SkillBridge Ethics for Marines Certificate	Obtained from MCELE Course, MFRSBMAR01.
• Completed DD Form 2648 (eForm)	Obtained by completing TRS.

Step 7 – Obtain Command Approval.

- Complete the "MyMarineCorps Education SkillBridge Application Preparation Worksheet."
- Bring worksheet and documents to Education Center or TRP office for review.
- Complete the MyMarineCorps Education SkillBridge Application for Command Approval.

Step 8 – Participate.

- Once approved, request the command authorization document from skillbridge@okinawa.usmc-mccs.org.
- Bring SkillBridge documents including the command authorization document to IPAC Outbound and S-1.

Calculate Authorized SkillBridge Participation Window

Rank determines the maximum amount of SkillBridge participation days.

Calculate your participation window before contacting SkillBridge providers or beginning your application.

Earliest Authorized Start Date: _____ **Latest Authorized End Date (EAS):** _____

Select Category	Rank	Max SB Days	Your EAS (fill in your category's row)	Days for Calculation	How to Calculate
☐ Category I	E1–E5	120		119	1. Navigate to: www.timeanddate.com/date/dateadd.html 2. Enter EAS as the Start Date . 3. Select Subtract . 4. Enter your category's number of ← Days for Calculation . 5. Click Calculate New Date to Determine Your Earliest Authorized Start Date .
☐ Category II	E6–E7, W1–CWO3, O1–O4	90		89	
☐ Category III	E8–E9, W4–W5, O5 and above	90		89	
☐ DIB/CBP /ICE*		180		179	

***DIB/CBP/ICE programs:** Marines can use up to 180 days of SkillBridge, regardless of rank. Standard policies remain.

Travel and Housing	Frequently Asked Questions (FAQs)
- The length of the SkillBridge program, transition PTAD (if authorized), and terminal leave must fall within the authorized SkillBridge participation timelines. - Marines participating in a SkillBridge opportunity will be accounted for in SkillBridge Permissive Temporary Active Duty (S-PTAD) status. - Use of travel funds to participate in SkillBridge is authorized for Marines coming from OCONUS if travel back to the United States represents the final move back from overseas duty. - Housing allowance for Marines stationed OCONUS is based on the location of the appropriate separation site. - Questions regarding travel, housing, and outprocessing should be directed to your chain of command and IPAC Outbound End of Service.	Q: Will I get paid during the SkillBridge Program? A: Yes, Service Members continue to receive their military pay and benefits during the SkillBridge program, as they remain on active duty while participating in the program. Service members are not eligible to receive any wages, training stipends, or any other form of financial compensation from the SkillBridge provider. Q: Is there a cost associated with SkillBridge? A: While the SkillBridge program itself is offered at no cost to Service Members, there are instances where industry partners may require the use of benefits like the GI Bill. This typically occurs in programs where additional training, certification, or licensing is provided beyond what the SkillBridge program covers. Q: Can I relocate for SkillBridge? A: Yes, but it requires command approval and coordination. The Service Member is responsible for securing lodging for the duration of the SkillBridge opportunity. For any questions regarding travel, housing, and outprocessing, contact your chain of command and IPAC Outbound.