## HHG/UB not assigned to a carrier?

An endorsement from the Detaching Commander or Officer in Charge (O-5 or above) is required to document the Marine's justification for executing the transportation/storage of their personal property.

\*Please contact DMO to ensure your shipment is scheduled appropriately.

#### References

We are committed to providing military families the information they need to successfully execute orders during the 2020 Novel Coronavirus pandemic.

# For all Personal Property needs contact:

Camp Foster: 645-0922 MCBButlerPPSODMO@usmc.mil

Camp Courtney: 622-7561/9770 MCBButlerPTOCourtney@usmc.mil

Camp Hansen: 623-4337/7029 MCBButlerPPSOHansen@usmc.mil

## **STOP MOVEMENT during PCS**

https://www.militaryfamily.org/what-military-families-need-to-know-about-covid-19/#pcs

# What Do Travel Restrictions Mean for Military Families?

https://www.militaryonesource.mil/moving-housing/moving/planning-your-move/what-do-travel-restrictions-mean-for-military-families

Information for DP3 Customers Impacted by DoD Stop Movement Order and Measures to Protect Your Health While Moving in a COVID-19 Environment <a href="https://www.move.mil/">https://www.move.mil/</a>

#### For more information visit

https://www.mcbbutler.marines.mil/Base-Info rmation/Distribution-Management-Office/



# READY. SET. MOVE!

**Moving During COVID-19.** 

DISTRIBUTION MANAGEMENT OFFICE (DMO) PERSONAL PROPERTY OFFICE

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## **Expectations During Your Move**

Please wear appropriate face coverings while movers are within the residence, this is mandatory. Please sanitize frequently used entries and surfaces, this is critical in reducing the spread of the virus. If any party (including family members present at the residence) answers 'Yes' to any one of these questions, the pack-out or delivery should not proceed:

- ♣ Have you (or anyone in your party) had a fever of 100.4°F (38°C) or greater in the last 72-hrs?
- Are you (anyone in your party) experiencing shortness of breath of difficulty breathing?
- Have you (or anyone in your party) had any EXPOSURE to or CONTACT with a POSITIVE or PUI COVID-19 person?

## Retiring, Separating or Navy Orders

• Shipments for retirees and separatees are

- exempt from the Stop Movement Orders.
- Any Navy request submitted from today forward will be processed as normal.

\*Please contact DMO to ensure your shipment is scheduled appropriately.

# Permanent Change of Station/Modification to orders

Service members with pick up dates prior to July 1st:

• Must have an ETP Letter (contact your Chain of Command)

or

 Change the dates to after the current Stop Move order of June 30th (subject to change if extended by SecDef)

## **Exception Criteria**

(Do not require an ETP letter)

Recruiting/ accessions activities, to include basic training, advanced individual training, and follow-on travel to the first PDS

Marines/ entry level training pipeline (enlisted/officer moves) between basic training (e.g., Recruit Training and Officer Candidate School) and their first or subsequent (lateral move) permanent duty station (PDS)

- Officer students and officer commissioning program Marines in receipt of orders to The Basic School (TBS), schools, or universities
- Marines/ Accession Supply Chain will

continue movement to their accession related PDS. These Marines are recruiters and others assigned to Marine Corps Recruiting Command; Drill Instructors and Marines assigned to the Marine Corps Recruit Training Regiments; and the instructors and staff at the Schools of Infantry, Officer Candidate School, TBS and Formal Learning Centers.

# Mission Essential Personnel (Exception to Policy Letter)

Each Service has identified procedures for their personnel to request Exception-To-Policy. If approved, Personal Property Offices will award customer shipments to moving companies. Service Members should use the information below and follow the procedures outlined by their respective service

# House Hold Goods (HHG)/Unaccompanied Baggage (UB) assigned to a carrier?

An endorsement from the Detaching Commander or Officer in Charge (O-5 or above) is required to document the Marine's justification for executing the transportation/storage of their personal property.

\*Please contact DMO to ensure your shipment is scheduled appropriately.