

Service members should complete the prework check-list and print requested items BEFORE attending their Initial Counseling (IC)

Some of the provided links are not compatible with Microsoft Edge. Please use Google Chrome to complete the Pre-work effectively. For assistance with any of the documents please visit our TRP website or reach out to your Unit Transition Coordinator (UTC) for further assistance <https://www.okinawa.usmc-mccs.org/marine-family-support/transition-readiness-program>

- Initiate eForm**
- Sign in with <https://milconnect.dmdc.osd.mil/milconnect/>.
 - Click correspondence/documentation. Click DodTap. Initiate/fill-out Eform and print a copy

- Self-Assessment/ Individual Transition Plan (ITP)**
- <https://www.okinawa.usmc-mccs.org/marine-family-support/transition-readiness-program>
 - Download ITP form from this website by saving it to the computer and opening from your files using Adobe Reader. Once open, click "Enable Features"
 - Do not forget to complete the O*Net Interest Profiler and list scores on page 4

- Reserve Opportunities and Obligations Brief (ROOB) certificate**
- <https://www.marinenet.usmc.mil/MarineNet/Home.aspx>
 - Self-paced video-based course, print your certificate
 - ***Not needed for Retirees***

- VA.GOV registration/VA Premium Account screenshot**
- <https://www.myhealth.va.gov/mhv-portal-web/web/myhealthvet/user-login?redirect=/mhv-portal-web/home>
 - Sign in and click option 3, then DS Logon. Use your civilian email during registration.
 - Print a screenshot of account home page where your name and the word "premium" are listed

- Leave and Earning Statement (LES)**
- <https://mypay.dfas.mil/#/>
 - Print a copy

- Verification of Military Experience and Training (VMET)**
- <https://milconnect-pki.dmdc.osd.mil/milconnect/>
 - Under correspondence/documentation/DoDTAP/VMET
 - Print document

- Joint Service Transcript (JST)**
- <https://jst.doded.mil/jst/>
 - Print document

- MOL Personal information**
- <https://www.mol.usmc.mil/>
 - Update email to a civilian email and any out of date information in MOL
 - Print a screenshot

To schedule your Initial Counseling appointment visit

<https://www.eventbrite.com/cc/transition-readiness-seminar-198899>

*New appointments posted weekly on Tuesdays by 16:30 for the following week

*Appointments available on all USMC Camps (Kinser, Futenma, Foster, Courtney, Hansen, & Schwab)