

# Sally Wanna-Job

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**OBJECTIVE:** Position as Front Desk Clerk at Marine & Family Programs

## **VOLUNTEER/WORK EXPERIENCE:**

- Recent high school graduate from Kubasaki High School, Okinawa, Japan
- Captain of the Volleyball Team – led team of 14 students to winning season and are championship
- Organized ten bake sales for the Volleyball Team in order for the team to purchase uniforms; successfully raised over \$300 per bake sale
- Greeted customers with a friendly smile at the bake sales and ensured they received the correct product
- Managed cash drawer as the Treasurer for the Drama Queen Acting Club; tracked over \$200 in the cash box
- Welcomed new students to the school on a monthly basis; showed the students around and made sure they received a map, calendar of events, and club listing
- Algebra teacher stated, “Sally is an outstanding student whose energy is contagious. She encourages the best in others.”

## **EDUCATION:**

High School Diploma, Kubasaki High School, Okinawa, Japan, 2020  
GPA – 3.5

## **CERTIFICATION:**

CPR and First Aid Certification, American Red Cross, Okinawa, Japan  
Babysitting Certification, American Red Cross, Okinawa, Japan

## **EXTRACURRICULAR ACTIVITIES:**

Captain, Kubasaki Volleyball Team	2019-2021
Algebra Tutor, Kubasaki High School	2020-2021
Treasurer, Drama Queen Acting Club	2018-2021

*(Other possible categories and activities to list: ROTC, National Honor Society, honors or awards, academic classes, Girl Scouts/Boy Scouts, college/vocational classes)*