

MCCS Okinawa, Marine and Family Programs

Permanent Change of Station (PCS) Move to Okinawa for
Unaccompanied USMC Personnel

MCB Camp S.D. Butler

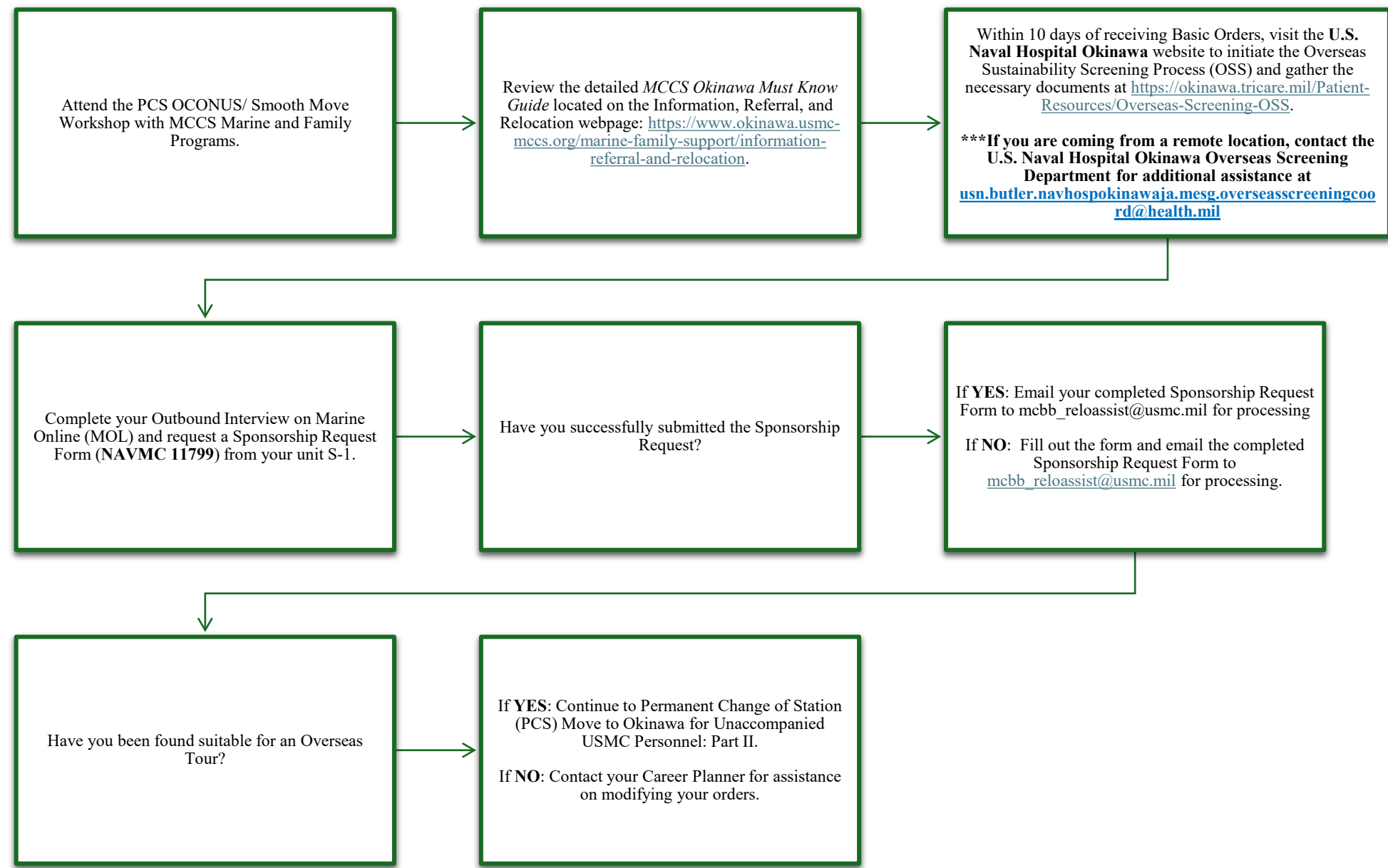


Suggested timeframe to complete Part I is **once you have received your orders.**

Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USMC Personnel: Part I

MCCCS
MARINE CORPS
COMMUNITY
SERVICES

- Topics Covered in Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USMC Personnel: Part I :
- ❖ Electronic Welcome Aboard Package
 - ❖ Overseas Sustainability Screening (OSS)
 - ❖ Outbound Interview on Marine Online (MOL)
 - ❖ Sponsorship Request Form
 - ❖ Area Clearance
 - ❖ Passport



Suggested timeframe to complete Part II is **3 to six months prior to arrival.**

Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USMC Personnel: Part II



- Topics Covered in Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USMC Personnel: Part II :
- ❖ Military Installations
 - ❖ Plan My Move
 - ❖ Financial Worksheet
 - ❖ Passport
 - ❖ Household Goods Shipment (HHG)

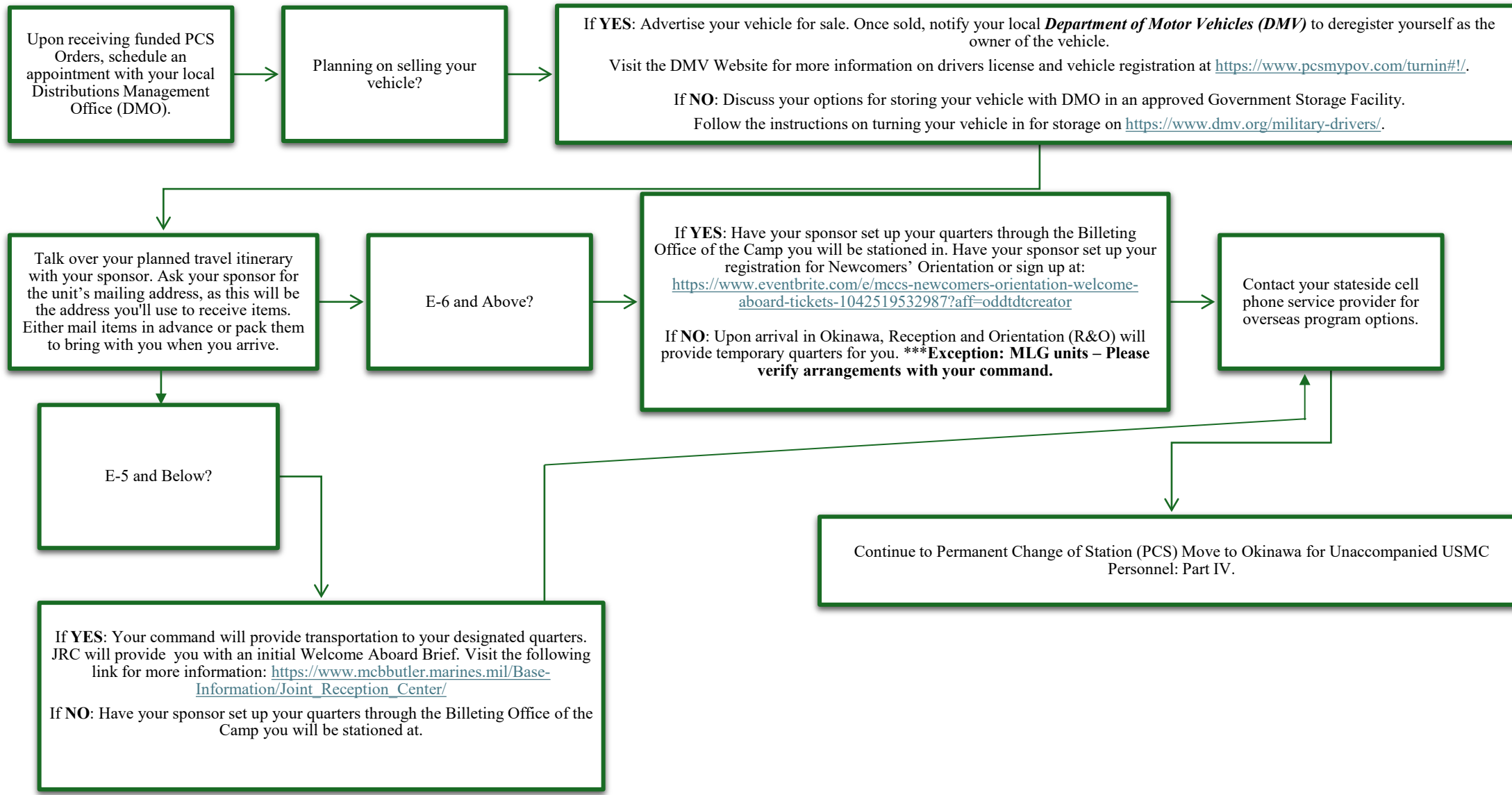


Suggested timeframe to complete Part III is **one to two months prior to arrival.**

Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USMC Personnel: Part III



- Topics Covered in Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USMC Personnel: Part III :
- ❖ Finalizing HHG Shipment
 - ❖ Storing Privately Owned Vehicles
 - ❖ Billeting Information
 - ❖ Reception and Orientation (RO)
 - ❖ Sponsor Responsibilities

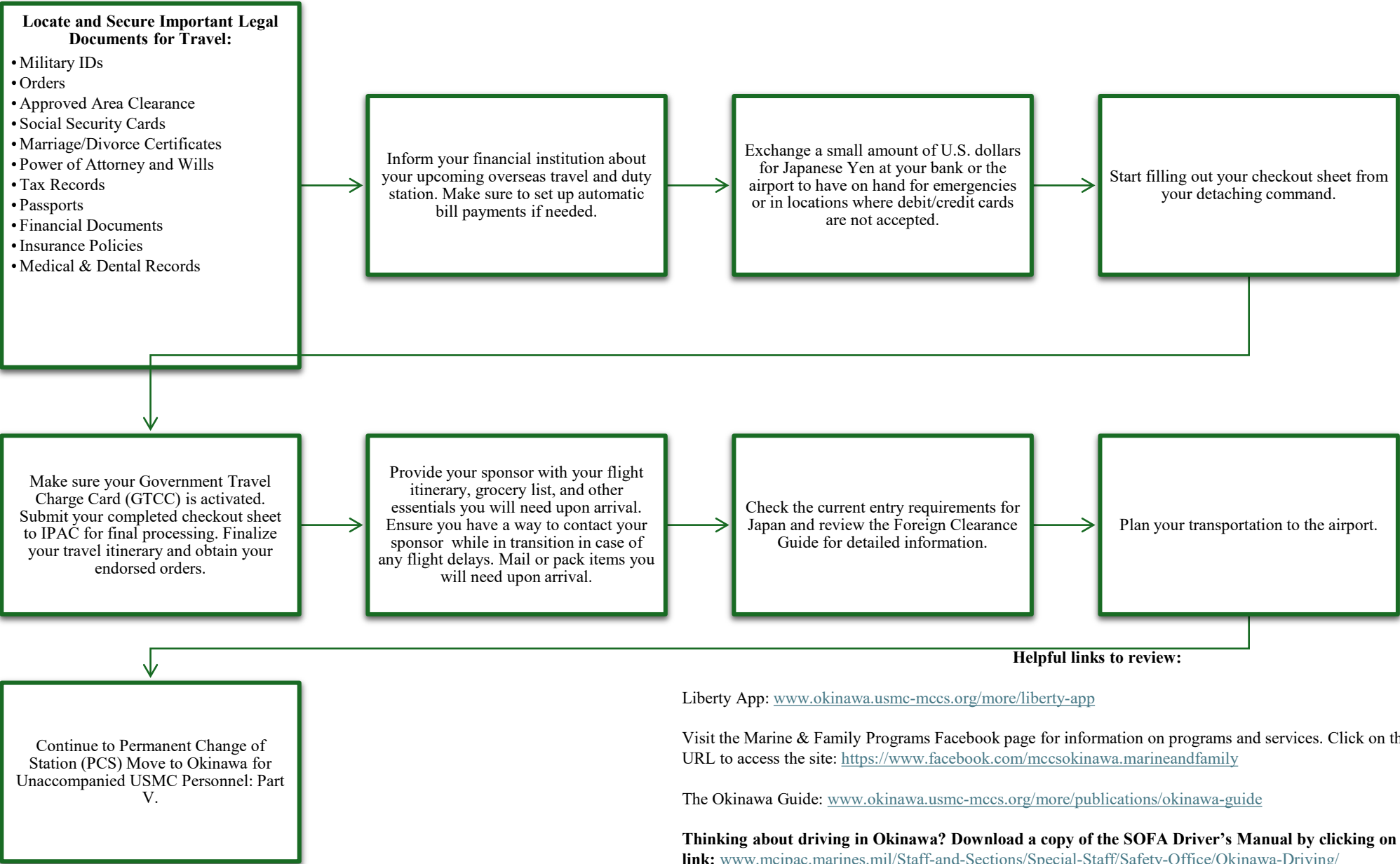


Suggested timeframe to complete Part IV is **less than 30 days of arrival.**

Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USMC Personnel: Part IV



- Topics Covered in Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USMC Personnel: Part IV :
- ❖ Important Documents
 - ❖ Setting Up Finances
 - ❖ Checkout Process
 - ❖ Sponsor Notification
 - ❖ Travel and Arrival
 - ❖ Helpful Links



Helpful links to review:

- Liberty App: www.okinawa.usmc-mccs.org/more/liberty-app
- Visit the Marine & Family Programs Facebook page for information on programs and services. Click on the following URL to access the site: <https://www.facebook.com/mccsokinawa.marineandfamily>
- The Okinawa Guide: www.okinawa.usmc-mccs.org/more/publications/okinawa-guide
- Thinking about driving in Okinawa? Download a copy of the SOFA Driver's Manual by clicking on the following link:** www.mcipac.marines.mil/Staff-and-Sections/Special-Staff/Safety-Office/Okinawa-Driving/

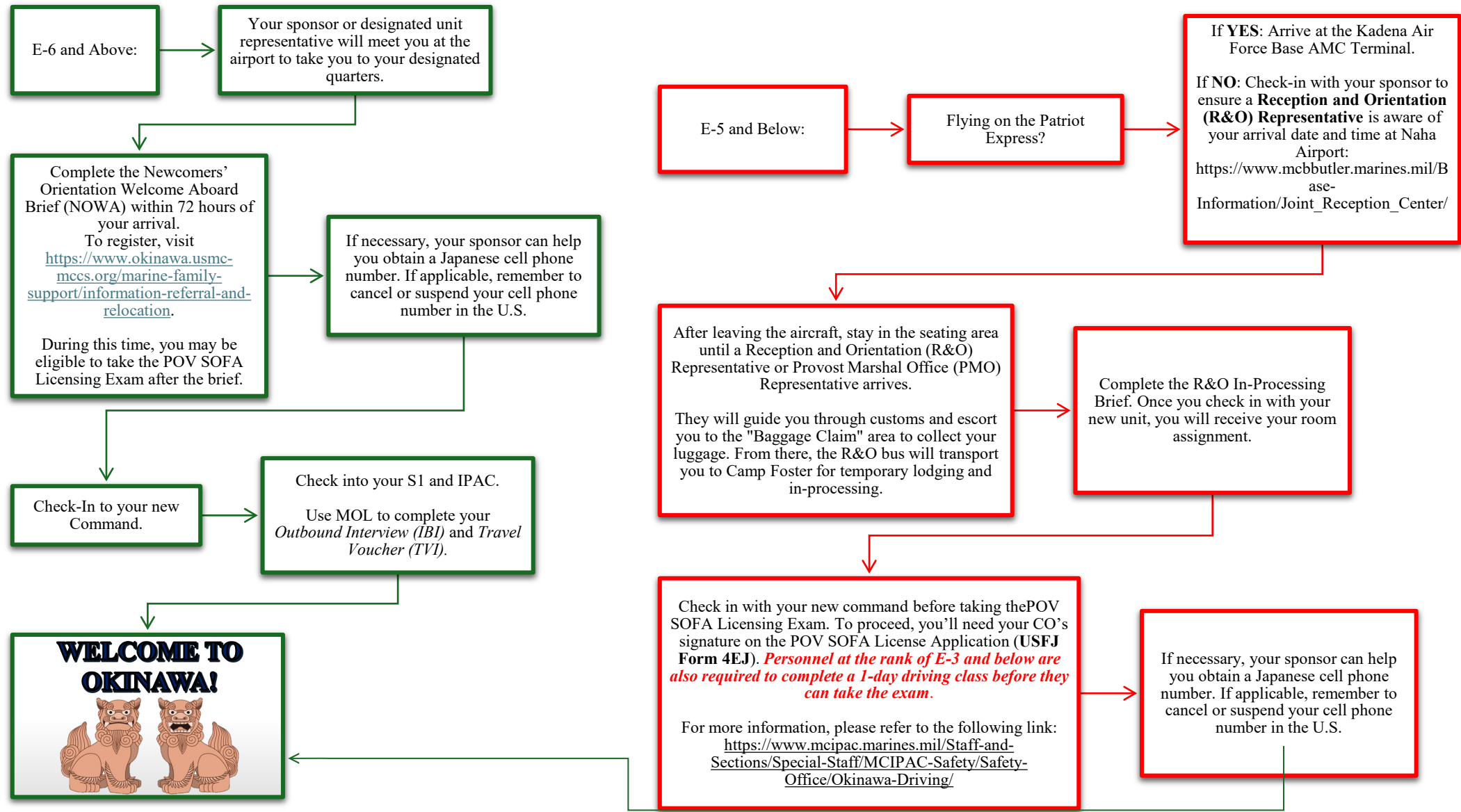
Suggested timeframe to complete Part V is at arrival.

Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USMC Personnel: Part V



Topics Covered in Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USMC Personnel: Part V :

- ❖ Arriving to Okinawa
- ❖ Transport to Billeting
- ❖ Checking into Billeting or the Reception and Orientation (RO)
- ❖ Newcomers' Orientation Welcome Aboard
- ❖ POV SOFA Drivers' License
- ❖ Check-In



These flowcharts are intended as a general guide and additional resource for inbound personnel to Okinawa. If you have any questions, please contact MCCS Okinawa, Relocation Services
From the US: 011-81-98-970-7494 | From DSN: 645-7494 | Email: mcbb_reloassist@usmc.mil

MCCS Okinawa, Marine and Family Programs

Permanent Change of Station (PCS) Move to Okinawa for
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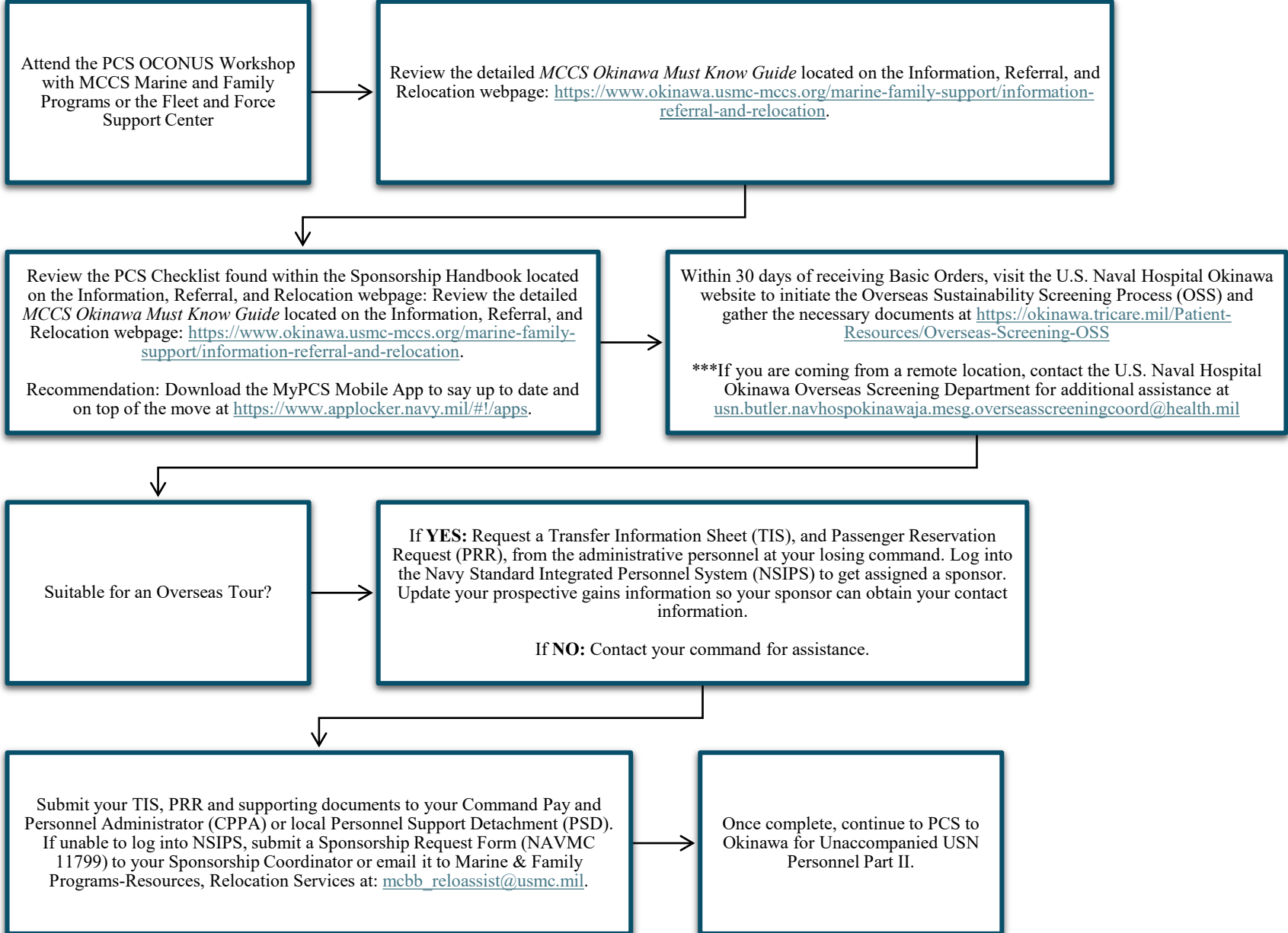
Suggested timeframe to complete Part I is **once you have received your orders.**

Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USN Personnel: Part I



Topics Covered in Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USMC Personnel: Part I :

- ❖ Electronic Welcome Aboard Package
- ❖ Overseas Sustainability Screening (OSS)
- ❖ Passport
- ❖ Transfer Information Sheet (TIS)
- ❖ Passenger Reservation Request (PRR)
- ❖ Sponsorship Request Form

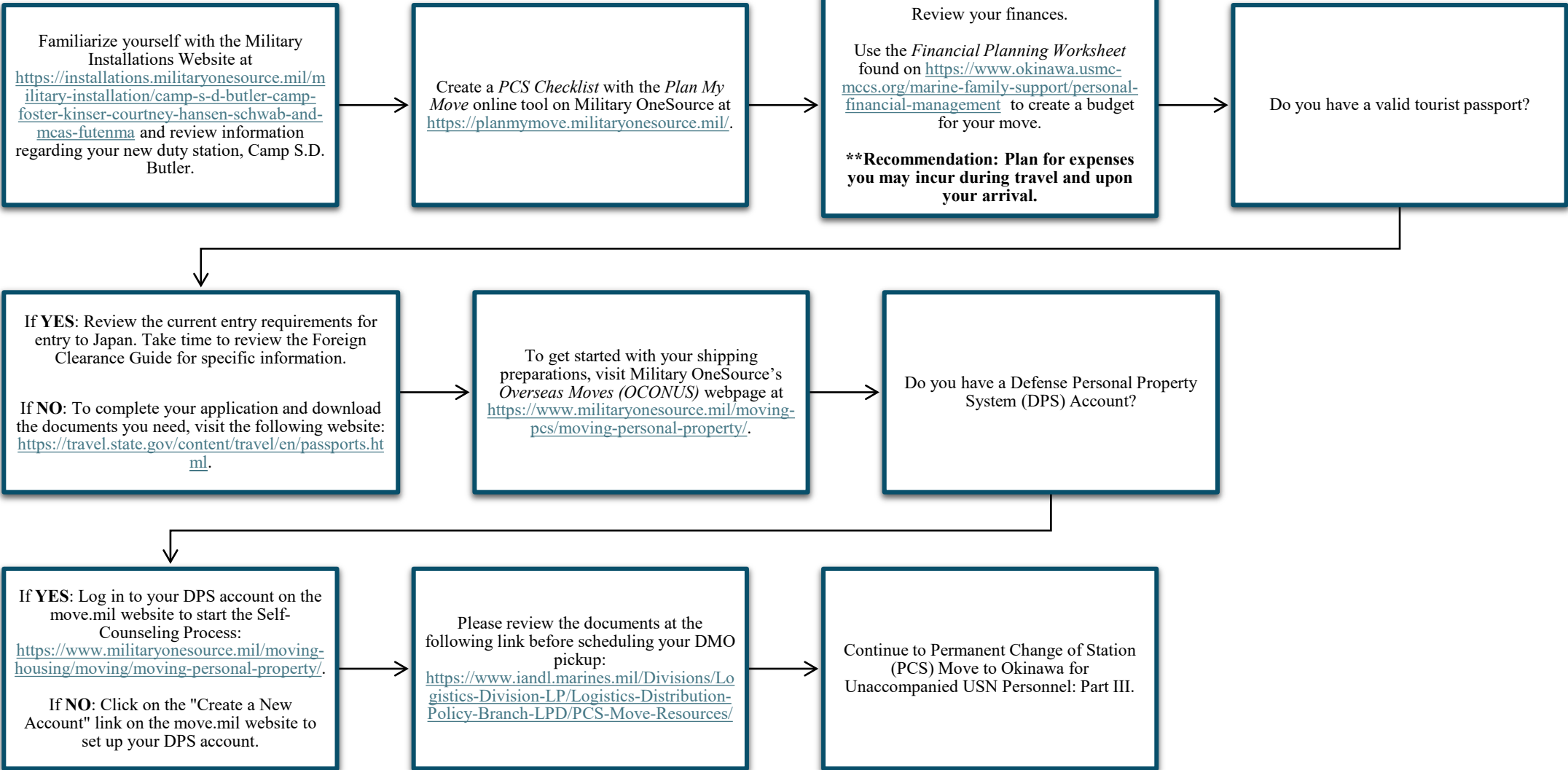


Suggested timeframe to complete Part II is **6 months from arrival date.**

Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USN Personnel: Part II



- Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USN Personnel: Part II :
- ❖ Military Installations
 - ❖ Plan My Move
 - ❖ Financial Worksheet
 - ❖ Passport
 - ❖ Household Goods Shipment (HHG)



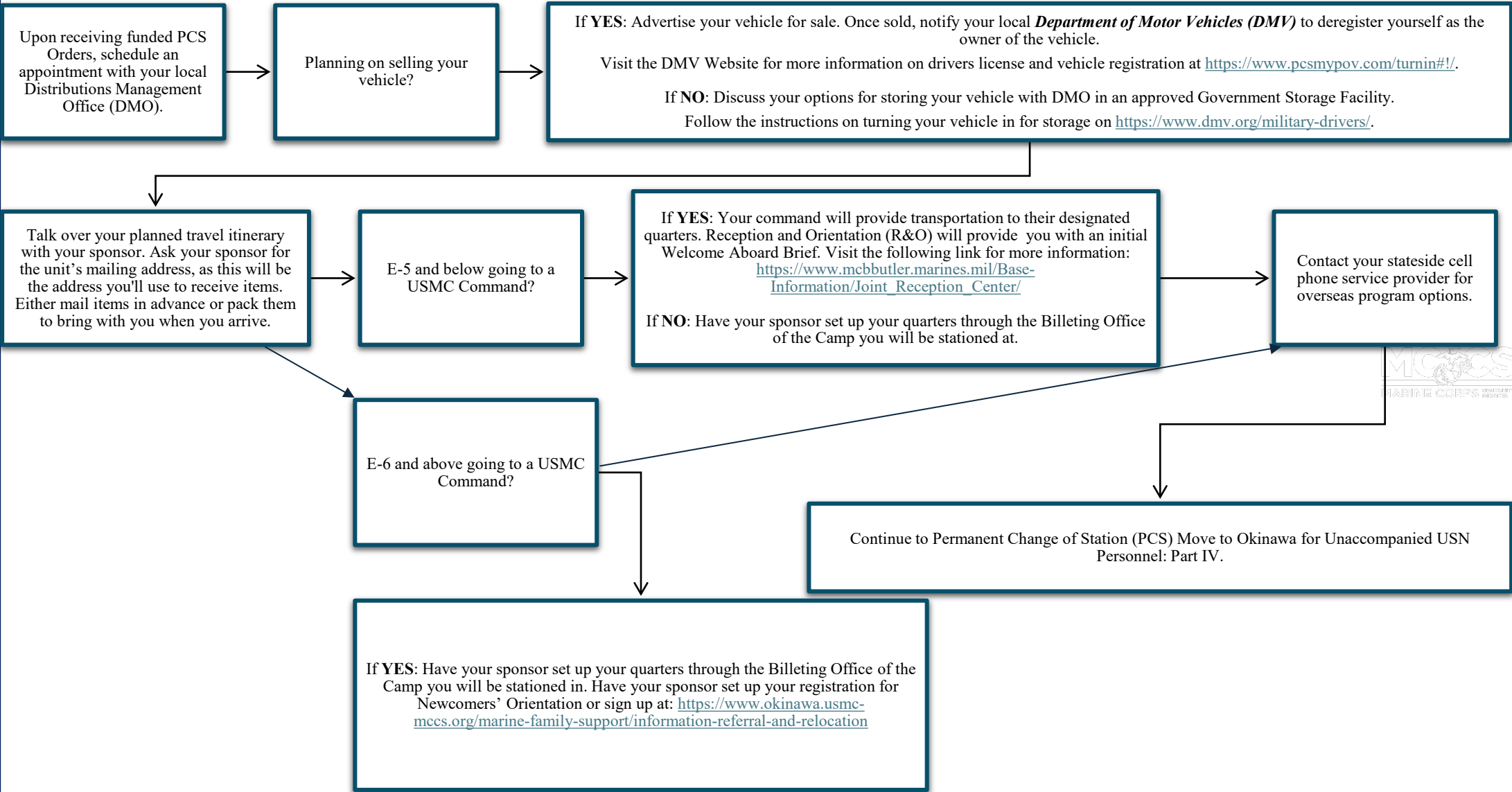
Suggested timeframe to complete Part III is **1 to 3 months from arrival date.**

Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USN Personnel: Part III



Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USN Personnel: Part III :

- ❖ Finalizing HHG Shipment
- ❖ Storing Privately Owned Vehicle
- ❖ Billeting Information
- ❖ The Joint Reception Center (JRC)
- ❖ Sponsor Responsibilities

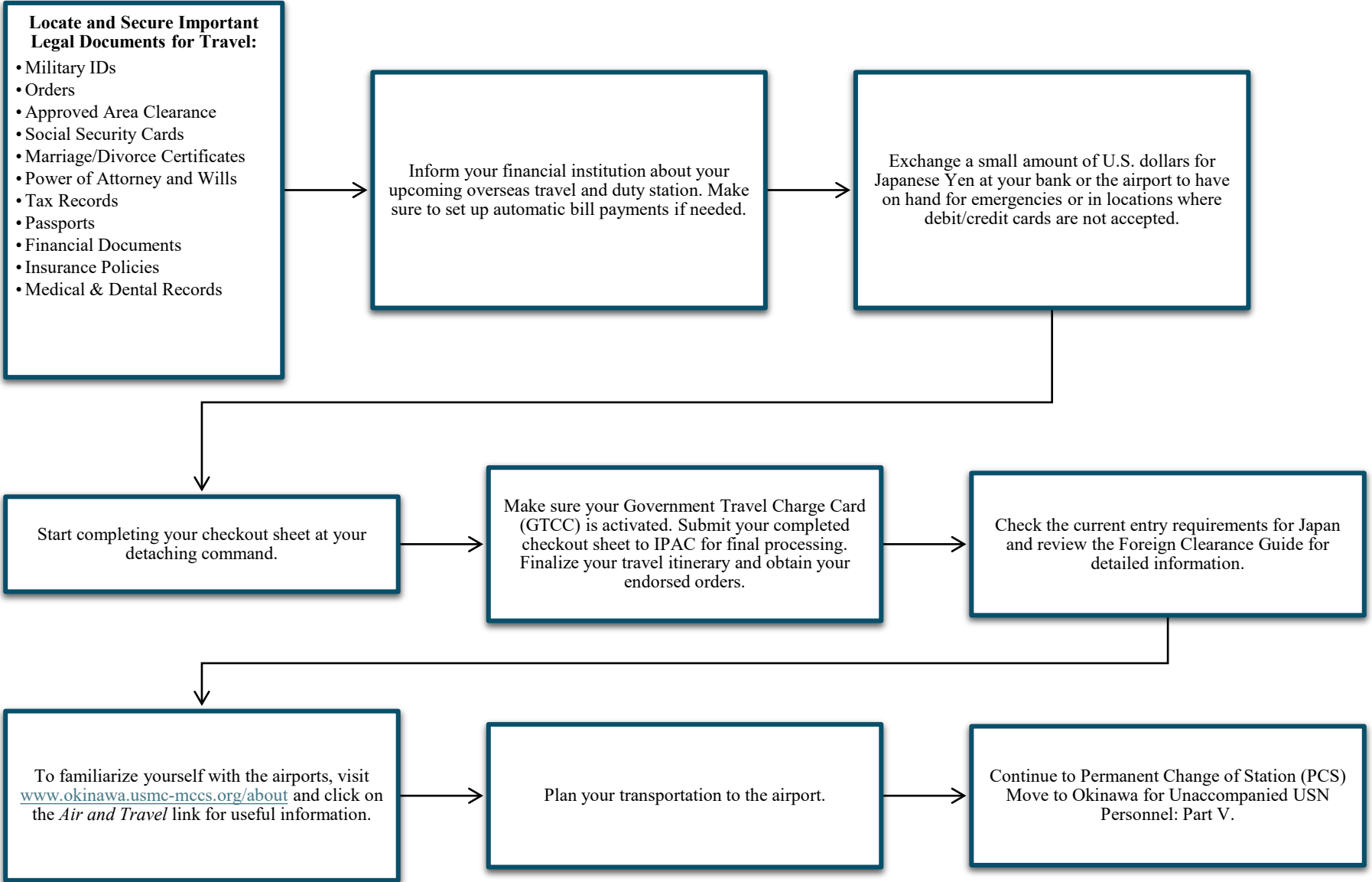


Suggested timeframe to complete Part IV is **less than 30 days from arrival.**

Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USN Personnel: Part IV



- Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USN Personnel: Part IV :
- ❖ Important Documents
 - ❖ Setting Up Finances
 - ❖ Check-out Process
 - ❖ Sponsor Notification
 - ❖ Travel and Arrival
 - ❖ Helpful Links



Helpful links to review:

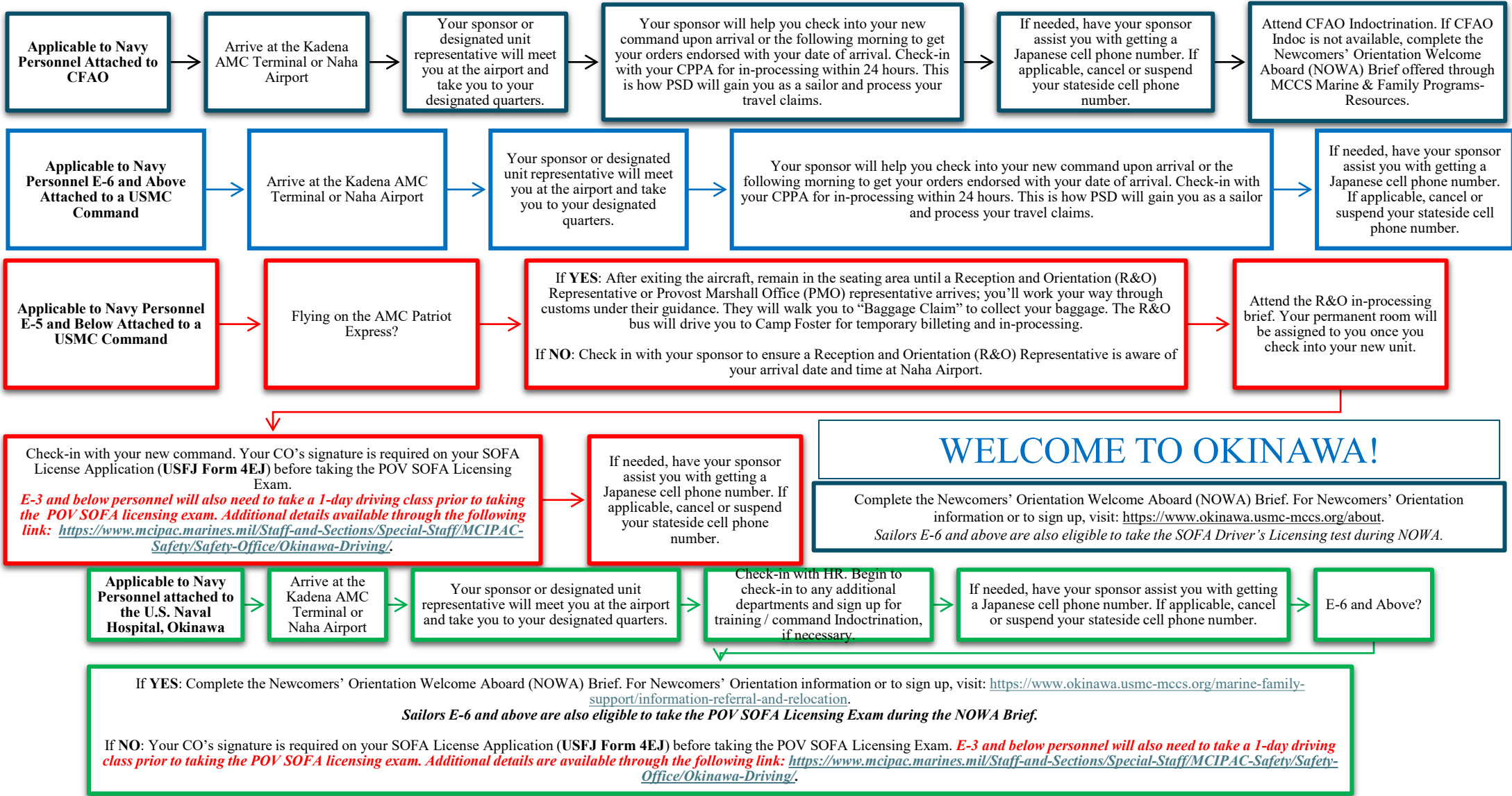
- Liberty App: www.okinawa.usmc-mccs.org/more/liberty-app
- Visit the Marine & Family Programs Facebook page for information on programs and services. Click on the following URL to access the site: <https://www.facebook.com/mccsokinawa.marineandfamily>
- The Okinawa Guide: www.okinawa.usmc-mccs.org/more/publications/okinawa-guide
- Thinking about driving in Okinawa? Download a copy of the SOFA Driver's Manual by clicking on the following link: www.mcipac.marines.mil/Staff-and-Sections/Special-Staff/Safety-Office/Okinawa-Driving/

Suggested timeframe to complete Part V is at arrival.

Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USN Personnel: Part V



- Topic Covered in Permanent Change of Station (PCS) Move to Okinawa for Unaccompanied USN Personnel: Part V:
- ❖ Arriving to Okinawa
- ❖ Meeting Sponsor
- ❖ Quarters and the Joint Reception Center (JRC)
- ❖ CFAO Indoctrination Brief
- ❖ USNH Indoctrination Brief
- ❖ Newcomers' Orientation Welcome Aboard
- ❖ POV SOFA Driver's License
- ❖ Check-In with your Command Pay and Personnel Administrator (CPPA)



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